

## Regular Meeting of the Boscobel Common Council

**Monday, October 21, 2019, 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Sara Strang, Alder Milton Cashman, Alder Brenda Kalish, Alder Roger Brown, and Alder Angela O'Brien. Absent: None

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Library Director Robin Orlandi, Police Chief Jaden McCullick, and Engineer/DPW Mike Reynolds.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk

*Minutes 10/7/2019:* Motion by Alder Brown, second by Alder Kjos to approve minutes of the October 7, 2019 Common Council meeting as presented. Motion carried 8-0.

*Citizen Comments:* None.

*Section 125, FSA – Maestro Health Agreement:* Motion by Alder Kalish, second by Alder Kjos to approve Maestro Health Contract implementing a Section 125, FSA for 2020. Motion carried 8-0.

*Procurement / Purchasing Policy:* Motion by Alder Fritz, second by Alder Strang to approve the Procurement / Purchasing Policy as presented. Motion carried 8-0.

*Volunteer Staff at Police Department:* Motion by Alder Kalish, second by Alder Strang to approve Jeremy Kass as a volunteer to help staff the new Police Department. Motion carried 8-0.

*Police Department Office Space in City Hall:* Motion by Alder Cashman, second by Alder O'Brien to approve an agreement with Boscobel Chamber of Commerce to use the old Police Department office space in lieu of annual donation unless administration feels it can serve a better purpose. Motion carried 8-0.

*Heating System Bid & Insulation-Airport:* Motion by Alder Bell, second by Alder Kjos to approve the Airport heating system to Jelinek Plumbing & Heating in the amount \$9,000 and insulation from Country Side Foamers in the amount of \$5,700 and to take the funds from Capital Projects. Upon roll call vote, all alders present voted aye, motion carried 8-0.

*Windows 10 Upgrade:* Molzof reported that it is \$12.50 per month per user and with about 16 users, it will be \$200 in December this year split across the funds. It is necessary and some will be paid for with an election grant available. Motion by Alder Kalish, second by Alder O'Brien to approve upgrade to Windows 10 through Total Tech at \$12.50 per month per user. Motion carried 8-0.

*Future improvements at Blaine Theater:* Molzof reported that she was contacted by the new manager, Clifford Monroe, in regards to some items that need to be addressed. Monroe asked Molzof about fundraising, etc. Council was favorable to allowing fundraising for future improvements at the theater. No action was taken.

*Sign at Blaine Theater:* Molzof reported Roddy Dull no longer wants to do signs of that magnitude; however, if we can't find anyone else, he would help us out. Total Tech has submitted an estimate for about \$600 to fix the BLAINE lights with rope lighting and there are some funds under the Donations Accounts – Blaine Theater Project \$537.79, and Equipment Replacement of \$5,000.00.

Motion by Alder Cashman, second by Alder Kjos to approve using funds from Donations to repair the lights at the Blaine Theater by Total Tech. Motion carried

8-0.

*CDBG Close Funds by 10/31/2019:* Reynolds reported that all paperwork has been sent in and we are set to close the account Thursday 10/24/2019 and send the funds in to the state in the amount of \$334,912.13 plus interest. Motion by Alder Kalish, second by Alder Kjos to approve sending CDBG close funds back to the state of Wisconsin by 10/31/2019. Motion Carried 8-0.

*Demolition bids 1401 Chestnut Condemnation:* Motion by Alder Cashman, second by Alder Strang to approve demolition bid for 1401 Chestnut Street condemnation to Frey's Trucking in the amount of \$9,835. Motion carried 8-0.

*2019 Streets Improvement Project - Adams Street Project Pay Request:* None.

*Operator Licenses:* Motion by Alder Kalish, second by Alder Brown to approve operator license for Brittany Louise Shepherd. Motion carried 8-0.

*Committee Reports:* Airport 10/17/2019, Board of Public Works 10/15/2019, and Park Board 10/1/2019.

*DPW Report:* Reynolds reported that the blacktop prep crew was here last week on Thursday and Friday and since he was out of the office, he has been unable to meet with them. They may finish for 2019 with the binder course and then surface blacktop in 2020 to better handle the soft spots. Reynolds, Molzof and Wetter met with the DNR and DOT at the Hwy. 61 culvert to discuss drainage options and the blockage. There were some options discussed; however, some cost a lot of money and others require favorable weather conditions. We are working with them and will continue to in hopes of having a solution or at least a year with less rain.

*Administrators Report:* Molzof reported that the City financial statements were included in the packet and if anyone has any questions or concerns, please feel free to contact her anytime and that the rest was included in an email sent.

*Library Director's Report:* Orlandi reported that the ADA compliance company is coming out on Monday to finish the project which was fully funded by donations. The Books on the Bus Project has started, and they are working with the Elementary School Student Council on some projects.

*Police Chief's Report:* McCullick stated that he received an email regarding the squad car lease which means the vehicles may be on their way. With the volunteer willing to assist at the new station, the computers moved over and telephone transferred, the department is close to being operational at their new facility. They will look to hold an open house sometime in November.

*Mayor's Appointments:* Motion by Alder Brown, second by Alder Kalish to approve the following mayoral appointments: Tuffley Commission: Bev Nice and Sandy Moran; Airport Commission: Dr. Andrew Nahas, Dr. Thomas Pelz and Dr. William Fast; Zoning Board of Appeals: Dick Kilian and Howard Drake. Motion carried 8-0.

*Employee Resignation:* Motion by Alder Strang, second by Alder Kalish to accept the resignation of Ted Groom as he is retiring 1/2/2020. Motion carried 8-0. Reynolds reported that we will post in-house first and attempt to fill the position then possibly post outside for a street department position.

*September 2019 Account Balances:* Motion by Alder Brown, second by Alder Kjos to approve September 2019 Account Balances Reports as presented. Motion carried 8-0.

*Monthly bills:* Motion by Alder Kalish, second by Alder Strang to approve monthly bills as presented in the amount of \$92,300.26. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Strang, second by Alder Kalish to adjourn. Motion carried.

Meeting Adjourned at approximately 7:35 pm.

Date Published: \_\_\_\_\_

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Stephen R. Wetter, Mayor

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Misty Molzof, City Administrator