

# GYM KEY POLICY

## Attention: ALL INDIVIDUALS AND GROUPS

Due to past issues with keys not being returned and keys being transferred to one individual/group to another, all individuals/groups will now be required to acknowledge receipt of the following Gym Key Policy.

Please be advised that when checking out keys for use of the Blaine Gym, you are responsible for that key until it is returned to City Hall. Any lost or stolen keys will be charged out to you at a cost of Five Hundred Dollars (\$500.00) to change the locks and keys. You will be responsible for that cost.

Also be advised that if you loan the key you signed out to another party without prior approval, you will no longer be able to check out keys. You will also be responsible for any damages or liability that might incur.

Thank you for your cooperation.

## CITY OF BOSCOBEL PARK BOARD AND COMMON COUNCIL

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I have read the above statement and understand the Blaine Gym Key Policy.

Receipt of Key # \_\_\_\_\_ is acknowledged.

Dated: \_\_\_\_\_

Individual / Group: \_\_\_\_\_

Date Key # \_\_\_\_\_ returned \_\_\_\_/\_\_\_\_/\_\_\_\_

City Representative: \_\_\_\_\_