

CITY OF BOSCOBEL

REQUEST FOR VARIANCE OR SPECIAL EXCEPTION

Instructions: Applications are to be filed with the Zoning Administrator. Applications which are incomplete or illegible will be refused.

Names and Addresses (complete all that apply):

Applicant/Owner
Architect/Engineer/Surveyor
Contractor

Description of Subject Site:

Address
Parcel No. Lot No. Block No. Subdivision
Zoning District Type of Structure
Description of existing use or condition
Description of proposed change requiring the variance

Certificate: I hereby certify that all of the above statements and any attachments submitted hereto are true and correct to the best of my knowledge and belief.

(APPLICANT SIGNATURE) (ADDRESS) (DATE)

Received by: (SIGNATURE) (TITLE) (DATE) \$ (FEE REC'D)

Results: (APPROVED/DENIED) by (GOVERNING BODY) on (DATE) (SIGNATURE)

Attachments: Any setback variance request shall be accompanied by a detailed plot plan showing the current and proposed layout, all buildings and neighboring property. An official survey may be required, as well as any additional information required by the Plan Commission, City Engineer, Zoning Administrator, or the Building Inspector. Fee receipt from the City Treasurer in the amount established by the Common Council.

Notes: Variance may be revoked without notice if misrepresentation of any of the above information or attachments is found to exist. Permit or variance shall expire within 12 months unless substantial work has commenced. Permit is null and void if issued in error. It is understood that any permit issued on the application will not grant any right or privilege to use any premises for any purpose that is prohibited by the Zoning Code or any other State or local laws. Changes in any submitted plans or specifications shall not be made without prior written approval of the Zoning Administrator.