

A Regular Meeting of the Boscobel Common Council

Monday, January 22, 2024, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Barb Bell, Alder Milt Cashman, Alder Roger Brown, Alder Gary Kjos, Alder Jessie Esser, Alder Brian Kendall, Alder Stephanie Brown and Alder Steve Fritz. Absent: None.

Others Present: City Attorney Ben Wood, City Administrator Patricia Smith, Street Superintendent Luke Brown, City Engineer, Mike Reynolds, Joe Hart, Kayla Sazama, Jerrell Sazama and David Lawrence. Virtual: None

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 01/08/2024: Motion by Alder R. Brown second by Alder Kjos to approve minutes of the January 8, 2024, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: Kayla and Jerrell Sazama, Hollow Roads Diesel, introduced themselves and discussed their desire to relocate the current business to the City of Boscobel.

Administrative Reports:

DPW Report: City Engineer Reynolds provided a summary of the Boat Landing Project. The original project after bids was \$2,004,039 but was reduced to \$1,496,973 through a change and City Force account work. With the grant monies we received, \$974,008.70, the total out of pocket for the City of Boscobel was \$422,269.39. It was noted that the total City Force account work was \$51,517.18, which aided in reducing the amounts from the original bids. Reynolds also shared that Street Superintendent Luke Brown, was able to sell one of the City trucks and received \$11,211 which will go back into the City account. Reynolds further communicated that the Auditors will be here starting January 26, 2024. Lastly, Reynolds shared he did receive an invoice for engineering work for the WRTO. The work took place last year, however, he will be submitting an invoice for payment from the WRTO funds. The amount will be \$18,376.88.

Administrator's Report: City Administrator Smith communicated that Johnson & Block will start their first day of onsite audit on Tuesday, January 23, 2024. They were scheduled to arrive on Monday, January 22, but not all accounts were complete in reconciliation. Smith also noted that W2s are complete and 1099s will be complete later in the week. After year-end activities the focus will be to continue cross-training for the Deputy Clerk/Treasurer and Executive Assistant. Smith also shared work is being done for the upcoming Spring Primary on February 20, 2024.

Police Chief's Report: Chief Dregne provided report in packet.

Library Director: None.

Mayor: None.

Approval to Extend Completion Date for WRTO Multi-Use Trail: Motion by Alder Bell, second by Alder Fritz to approve extending the completion date for the WRTO Multi-Use Trail. Motion carried.

Review/Approve Ice Skating Rink Lease: Motion by Alder Bell, second by Alder Kjos to approve the ice-skating rink lease. Motion carried.

*Discussion and Action on Committee Recommendation/Committee/Board Meetings
Updates/Reports:*

Personnel Committee recommendation to promote new Assistant Chief of Police. Motion by Alder Cashman, second by Alder Bell to approve promotion of Assistant Chief of Police. Motion carried.

Personnel Committee recommendation to post position for Police Officer: Motion by Alder Kjos, second by Alder Cashman to approve posting a position for Police Officer. Motion carried.

Personnel Committee recommendation to approve change in Personnel Manual, Section 4.11, Inclement Weather: Motion by Alder Fritz, second by Alder Kjos to approve changing language in the Inclement Weather section 4.11. Motion carried.

Approve Licenses: None.

Approve Special Pay Requests: None.

Approve Payment of Monthly Bills: Motion by Alder R. Brown, second by Alder Kjos to approve monthly bills, as presented, with the invoice amount of \$654,668.06, of which was paid in the amount of \$608,202.30. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Cashman second by Alder Kjos to adjourn. Motion carried.

Meeting adjourned at approximately 7:31 p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator