

## **A Regular Meeting of the Boscobel Common Council**

### **Monday, October 2, 2023, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Barb Bell, Alder Milt Cashman, Alder Roger Brown, Alder Jessie Esser, Alder Gary Kjos, Alder Stephanie Brown and Alder Brian Kendall & Alder Steve Fritz. Absent: None.

Others Present: City Engineer Mike Reynolds, City Administrator Patricia Smith, City Attorney Ben Wood, Chief of Police Jaden McCullick and Tom Pelz. Virtual: Chris Plamann.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 09/18/2023:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the September 18, 2023, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* None.

*Review/Approve Accurate Assessor Proposal, Chris Plamann:* Motion by Alder R. Brown, Second by Alder Bell to approve the 5-year Accurate Assessor Proposal. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Approve Resolution #10-02-2023, Proudly Public Power Resolution, Mike Reynolds:* Motion by Alder Bell, second by Alder Cashman to approve Resolution #10-02-2023. Motion carried.

#### *Administrative Reports:*

*DPW Report:* Engineer/DPW Reynolds communicated that he did get notification from the DNR that the landfill testing will now be once a year. Reynolds also updated that he did get the Recycling Grant. Reynolds informed that the person who was leasing the spec building at the industrial park, Hurst Logistics, notified him that they will stop the lease on September 15, 2023. The Boscobel Developers are looking to obtain new tenants for the building. It is possible that AMCOR might be interested in the space. Reynolds wanted to bring attention to the Council regarding what the Boscobel Developers thoughts of what is next for Boscobel. Reynolds brought up the old Pickle Factory building. Reynolds did reach out to the owner Blair Dillman. On October 11, 2023, The Developers will tour the building. Dillman is considering putting a brewery in Prairie du Chien and taking the timber from the Pickle Factory to PDC to build the brewery. Reynolds asked Dillman if he would consider building the brewery in Boscobel. Dillman's response was that if someone was willing to put some money down, he would think about it going forward. Further discussion stated Dillman would sell the building for \$50,000 but might consider donating it to the City. If The Developers could get the building for \$1.00 from the City they could possibly start to create a new night/restaurant or entertainment space. The Boscobel Developers would be willing to put some monies into the project. Reynolds would like to find someone to invest in the project if this moves forward. Reynolds will be ordering fence materials for the Pine Shores Estate project which is approximately \$12,000 and includes concrete. Reynolds updated on the Boat Landing Project as concrete will be completed by mid-October. The CDBG Grant

Program contacted Reynolds and wanted to know why the single audit has not yet been submitted by Johnson & Block.

*Administrator's Report:* City Administrator Smith communicated that she emailed the Finance Committee members regarding the schedule for the upcoming budget process. Smith also communicated that she met with our Auditor Bill, from Johnson & Block, regarding posting the final audit adjustments so to close out the 2022 audit. Smith is also working with Civic Systems on our financial reporting software to obtain an up to date, actuals/budget report for 2023 through September 30, 2023. Civics is providing a report for us so we can start to build the budgeting process. Smith is also working to identify all revenues for 2024. Smith further communicated that the City is on target for Board of Review. Accurate Assessor was onsite for Open Book appointments which was very busy. We may see a couple of homeowners for Board of Review. We have further meetings on October 5, 2023, and October 9, 2023.

*Police Chief's Report:* Chief McCullick stated the next fundraiser for the K-9 program will be in the form of a letter that will go into the October Boscobel Utility billing statements. McCullick stated that the Boscobel Homecoming events went well and without incident. Alder Bell inquired regarding the fundraising for the K-9 program and possibly selling the "Back the Blue" signs again. McCullick will look into the signs and he is also working with local business owners regarding fund raising such as bowling, golf or raffles.

*Library Director:* None

*Mayor:* None.

*Approve Brightspeed Permit for Underground work in City R.O.W:* Motion by Alder Cashman, second by Alder Kjos to approve the Brightspeed Permit for underground work. Motion carried.

*Approve Trick or Treat Hours, Jaden McCullick:* Motion by Alder Cashman, second by Alder Fritz to approve Trick or Treat hours of 4:30 p.m. to 7:30 p.m. on Tuesday, October 31, 2023. Motion carried.

*Discussion/Possible Action, Request to Recognize Bobby G. Rice, Birthplace of Boscobel, WI, Patricia Smith:* No action. OK to the naming. If anyone wanted to put up a sign the Council would like to see it and it would have to be within our sign ordinance guidelines.

*Approve Licenses:* None.

*Approve Street/Alley Closing Requests:*

- Nacole Kalish, City Services, 6 Picnic Tables at Boat Landing, October 14, 2023, 3:00 p.m., Post Funeral Fishing Event. Motion by Alder Cashman, second by Alder R. Brown to approve contingent on Park Commission approval. Motion carried.

*Approve Mayor Appointments:*

- Tuffley Center: Jenette Nauert, Julie Kendall, Mary Frankenhoff
- Airport: Peter James, Ken Schweiger

Motion by Alder Cashman, second by Alder Kjos to approve Mayor's appointments. Motion carried.

*Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates/Reports:* None.

*Approve Special Pay Requests:* None.

*Approve Payment of Monthly Bills:* Motion by Alder Cashman, second by Alder Kjos to approve monthly bills, as presented, with the invoice amount of \$89,004.27, of which was paid amount of \$89,004.27. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Cashman second by Alder Kjos to adjourn. Motion carried.

Meeting adjourned at approximately 7:37 p.m.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Patricia A. Smith, City Administrator