

**A Regular Meeting of the Boscobel Common Council**  
**Monday, May 15, 2023, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Alder Barb Bell, Alder Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Jessie Esser, Alder Gary Kjos, Alder Stephanie Brown and Alder Brian Kendall. Absent: None

Others Present: City Engineer Mike Reynolds, City Administrator Patricia Smith, Deputy Clerk/Deputy Treasurer Krissy Schneider, Rita Thompson, Paul Beck, Fire Chief Hershel Marks and Library Director Janelle Miller. Virtual: City Attorney Ben Wood.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Approve Mayor's Appointments:*

- Jessie Esser, Ward 3 Even Alderperson replacing Krissy Schneider.

Motion by Alder R. Brown, second by Alder Kjos. Motion carried.

*Minutes 05/01/2023:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the May 1, 2023, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* Library Director Janelle Miller presented the schedule of the events for the Sesquicentennial, July 1, 2023, to July 8, 2023.

*Approve ORDINANCE NO. 2023-04, An Ordinance to Amend Chapter 2 Entitled "The Governing Body" Section 2.02 Entitled "Meetings: Procedural Rules" to Amend Subsection 2.02(11) Entitled "Purchases" of the City of Boscobel Municipal Code.* Motion by Alder Cashman, second by Alder Kjos to approve Ordinance No. 2023-04. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*DPW Report:* Engineer/DPW Reynolds communicated that in the last month there have been a lot of questions regarding Brightspeed. They are looking to update the internet. This is causing a lot of locate activity for the City. Reynolds communicated to the company regarding the demand. He is also thinking of charging for these services. Reynolds checked to see if we may charge for permit activity for these matters. Reynolds provided an update on the Boat Landing Project. The water is still high and it looks like the water will start to go down and the project is hoping to start the week of May 22, 2023. The goal is to now target July 4, 2023, to open; still dependent on weather. There is a possible issue with the landfill. The previous Advance Transformer shared in the costs of maintaining and now monitoring of the landfill. The current company replacing Advance Transformer and the former Phillips, Signify, has communicated they do not wish to share in the monitoring costs. Currently testing is happening twice per year and the results continue to go down. Reynolds thinks that testing once a year would suffice. He is asking the DNR to approve testing once per year to manage costs. The DNR is not willing to close the wells so monitoring will need to continue. Signify will pay the costs for 2023, however, will stop paying in 2024. Reynolds updated that Krause Monuments was not able to locate the time capsule. At this point we will cease in trying to locate the time capsule. Reynolds is waiting for the downtown trees to arrive. The scoreboard will be installed at Fireman's Park the week of May 15, 2023. Reynolds updated that the swimming pool will be filled the week of May 15, 2023. Reynolds updated that we

have a meeting on May 24, 2023, with the Boscobel Housing Authority regarding the lots at Pine Shore Estates. Reynolds is still trying to locate a firm to remove the trees so the berm can be installed. Reynolds would like to repurpose the remnants of the 2023 Streets Improvement Project – Chestnut Street and Airport Road to aid in building the privacy berm that backs up to J&J Salvage.

*Administrator's Report:* City Administrator Smith communicated she was contacted by Molly Bonn at Congressmen's Van Orden's office that he wants to come and provide a certificate to the City of Boscobel for the Sesquicentennial on May 30, 2023, at 10:30am. If the weather is nice, they would like to do it at the Depot Museum. Smith will follow up with invites to City employees and Council members. Training continues on the new financial software platform. Civic Systems will do full training for our new Deputy Treasurer/Deputy Clerk who will start on May 17, 2023. The new Executive Assistant will also start on May 17, 2023. Smith noted that work is being done on the annual tobacco, alcohol, and services license renewal process and all applicants and renewals will be on the June 19, 2023, Common Council agenda. An update will go out regarding the Spring Cleanup on May 20, 2023. Smith stated the next big item is loading in the new Summer Rec and Pool employees into the new software.

*Police Chief's Report:* Chief McCullick provided report in packet.

*Library Director:* Director Miller stated that Saturday, May 20, 2023, is the Annual Bike Rodeo for bike safety and giving away free helmets. Miller stated they are partnering with Grant County Health department who will perform a drive-thru safety check for car seats. If needed, the public may be able to get a new car seat. The summer library program will be held on Tuesdays at 10:00 AM with program kick-off on June 6, 2023. The topic is kindness and getting along with others. Miller also noted the new library board member is Roger Brown taking the place of Krissy Schneider.

*Discussion and Possible Action on Veterans Memorial Garden Sidewalk Repair:* Motion by Alder R. Brown, second by Alder Cashman to approve repair on Veterans Memorial Garden Sidewalk. Motion carried.

*Discussion and Possible Action on Fire Department Land Transfer:* No action. Common Council requested to have the Fire Department to determine actual amount of land needed. Based on results, may not have to give all the land in transaction. The Fire Department will need to meet with Planning Commission and then Common Council.

*Approve Public Hearing for 2023 Streets Improvement Project, June 5, 2023:* Motion by Alder Cashman, second by Alder R. Brown to approve the Public Hearing to be set on June 5, 2023. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Review/Approve Heartland Wetland Proposal, WRTO:* Motion by Alder Cashman, second by Alder R. Brown to approve the Heartland Wetland Proposal for WRTO. Motion carried.

*Approve License: Approve Applications for Alcohol Beverage Operator's License:*

- Kimberly Lea Olson, New Horizons
- Doug Scott Zimpel, New Horizons

Motion by Alder R. Brown, second by Alder Kjos to approve License Applications for Alcohol Beverage Operator's License for Kimberly Lea Olson and Doug Scott Zimpel. Motion carried.

*Approve Mayor's Appointments:*

- Alderperson Roger Brown, Library Board
- Alderperson Jessie Esser, Plan Commission
- Dean Beinborn, UDAG Commission

Motion by Alder Kjos, second by Alder Cashman to approve Mayor's Appointments. Alder R. Brown abstained from voting. Motion carried.

*Discussion and Action on Committee Recommendation /Committee/Board Meetings Updates/Reports:*

- Approve Park Commission Recommendations for 2023 Pool Employees and additional 2023 Summer Rec Employees.

Motion by Alder Cashman, second by Alder Kjos to approve Park Commission recommendations for 2023 Pool Employees and additional 2023 Summer Rec Employees. Motion carried.

*Approve Special Pay Requests: None*

*Monthly bills:* Motion by Alder Kjos, second by Alder Bell to approve monthly bills, as presented, with the invoice amount of \$142,783.53, of which was paid amount of \$142,783.53. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Kjos, second by Alder Cashman to adjourn. Motion carried.

Meeting adjourned at approximately 8:19 pm.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Patricia A. Smith, City Administrator