

## **A Regular Meeting of the Boscobel Common Council Monday, May 1, 2023, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Alder Barb Bell, Alder Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Krissy Schneider, Alder Gary Kjos, Alder Stephanie Brown and Alder Brian Kendall. Absent: None

Others Present: City Engineer Mike Reynolds, City Administrator Patricia Smith, Chief of Police Jaden McCullick, Street Superintendent Luke Brown and Linda Haney. Virtual: City Attorney Ben Wood.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 04/18/2023:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the April 18, 2023, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* None

*DPW Report:* Engineer/DPW Reynolds communicated that he is having a hard time getting the logger to come in and remove the pine trees from the Pine Shore Estates lots. Reynolds did offer to possibly pay to get him to come in to remove the trees. The City does not have the capacity to remove the trees with all else that is scheduled. The leaf vac did show up last week and looks good; the old leaf vac will go on the Wisconsin Surplus site. Reynolds communicated they may get \$6,000 for the old vac; it was purchased in 2003. Reynolds also shared that the scoreboard for Fireman's Park should be up the week of May 8<sup>th</sup>. The scoreboard will be the last item to complete for Fireman's Park. The downtown trees should be coming the week of May 1<sup>st</sup>; there will be six trees arriving. Reynolds mentioned that Krause Monument Company was scheduled to look for the time capsule but did not show up. Reynolds is following up with his contact to discuss the date of opening the existing monument by the library. Reynolds provided an update to the 2023 Streets Improvement Project. There will be concrete and bituminous bids taken for the project as the City will be doing all other items of work for the project. There will be a preliminary plan to approve the Streets Improvement Project with the Board of Public Works in the meeting on May 9, 2023. Post the approval with the BPW, the plan will come back to Common Council on the May 15, 2023, agenda for approval of the Public Hearing on June 5, 2023. Reynolds further updated that the Boat Landing Project contractor will not be able to get out to resume the project until after May 10, 2023. City Attorney Wood did confirm that the City will need to prepare an Ordinance that allows the City to do the work on the Streets Improvement Project without having to obtain bids.

*Administrator's Report:* City Administrator Smith communicated that it has been extra busy due to the departure of our Deputy Treasurer/Deputy Clerk. Training continues on the new financial software platform. Inventory management and cash receipting are the final modules that remain. Civic Systems will do full training for our new Deputy Treasurer/Deputy Clerk who will start on May 17, 2023. The next project will be Open Book that we will need to get scheduled. Liquor and Tobacco Licenses will be completed for the June 30, 2023, deadline.

*Police Chief's Report:* Chief McCullick provided report in packet.

*Library Director:* Director Miller provided report in packet.

*Discussion and possible action on Street/Alley Closing Requests:*

- Nancy Rutherford for Depot Museum: For Sesquicentennial History Day, Women's Tea, July 5<sup>th</sup> to July 6, 2023, 9 am to 3 pm both days – close alley from Wisconsin Avenue to the Vet Clinic, 3 picnic tables for front lawn of Depot and 2 garbage cans plus 1 recycle can. Motion by Alder Cashman, second by Alder Kjos to approve street/alley closing request for the Depot Museum. Motion carried.

*Review/Approve Bids for Street Maintenance:* Motion by Alder Bell, second by Alder Kjos to approve Struck & Irwin bid for Street Maintenance Project, \$83,872.55. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Review/Approve Bids for Stump Removal:* Motion by Alder Cashman, second by Alder Kjos to approve Klein Tree Service for Stump Removal Project, \$1,025.00. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Approve License: Approve Applications for Alcohol Beverage Operator's License:*

- Alyza Jade Parish
- Riley Marie Mezera

Motion by Alder R. Brown, second by Alder Kjos to approve Alcohol Beverage Operator's License. Motion carried.

*Discussion and Action on Committee Recommendation /Committee/Board Meetings  
Updates/Reports*

- *Review/Approve Personnel Committees Recommendation for hiring of  
Executive Assistant and Deputy Clerk/Deputy Treasurer (if any).*

Motion by Alder Fritz, second by Alder Kjos to approve new-hires, Krissy Schneider for Deputy Treasurer/Deputy Clerk position and Ashley Randall for Executive Assistant position. Motion carried.

*Approve Special Pay Requests:* None

*Monthly bills:* Motion by Alder Cashman, second by Alder Kjos to approve monthly bills as presented with the invoice amount of \$97,546.99 of which was paid amount of \$97,546.99. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Kjos, second by Alder R. Brown to adjourn. Motion carried.

Meeting adjourned at approximately 7:26 pm.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Patricia A. Smith, City Administrator