

A Regular Meeting of the Boscobel Common Council Tuesday, April 18, 2023, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00pm. Members Present: Alder Barb Bell, Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Krissy Schneider and Alder Brian Kendall. Absent: Alder Stephanie Brown and Gary Kjos.

Others Present: City Attorney Ben Wood, Engineer/DPW Mike Reynolds, City Administrator Patricia Smith, Chief of Police Jaden McCullick, Street Superintendent Luke Brown and Dial Editor Joe Hart. Virtual: None.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 04/03/2023: Motion by Alder R. Brown, second by Alder Cashman to approve minutes of the April 3, 2023, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None

Results of 2023 Spring Election: No Action.

DPW Report: Engineer/DPW Reynolds communicated that he is not sure now of the Boat Landing Project completion by Memorial Day Weekend due to the continued flooding of the boat landing due to the river being at flood stage. Downtown trees are due to be delivered to the City the week of May 1st. The City also received the final check from Community Development Block Grant Funds for last year's project.

Administrator's Report: City Administrator Smith communicated that Jen Borzick's last day is 04/19/2023. Smith is in the process of receiving applications and getting up to speed on the new financial software working on AP, AR, Payroll, and Reconciliations. Smith further communicated that she received a call from the Department of Revenue regarding the \$7,000 claim on the 2022 Levy Limit Worksheet for the increase in the Fire Department budget. The DOR has disqualified the claim due to the special assessment of the refurbished truck. The added amount would not provide an increase from 2021 to 2022 so we are unable to claim. As an offset, we are seeing more income on the interest earned side so to close our gap.

Police Chief's Report: Chief McCullick communicated that Kevin Copus's last day is April 25th. Cody McCollough started April 18th. Cody will be in training for the next 2 weeks.

Library Director's Report: None

Mayor's Report: Mayor Kalish provided an update on her conversation with Steve Braun stating that Boscobel is named in the state of emergency for flooding due to the river being at flood stage and there is more water coming our way to Boscobel. Kalish also updated that the deadline to RSVP for the Grant County Economic Development dinner is Friday, April 21, 2023.

Oath of Office, Alder Gary Kjos, Alder Steve Fritz, Alder Milt Cashman and Alder Brian Kendall: Smith was able to swear in all Alderpersons but Alder Kjos who was absent.

Resolution #04-18-2023, A Resolution electing Council President: Motion by Alder Fritz, second by Alder R. Brown to nominate Alder Barb Bell to be Council President though she declined. This will be her last year. Alder Fritz then nominated Alder Brian Kendall to be Council President with second by Alder R. Brown. Motion by Alder R. Brown to close the nominations, second by Alder Fritz. Upon roll call vote, all alderpersons present voted aye. Motion carried.

Resolution #04-18-2023A, A Resolution designating the official City Newspaper; The Boscobel Dial: Motion by Alder Fritz second by Alder Cashman to approve designating the Boscobel Dial as the official City newspaper. Motion carried.

Resolution #04-18-2023B, A Resolution designating official City Depositories: Clare Bank, Community First Bank, Peoples State Bank, Local Government Investment Pool: Motion by Alder Bell, second by Alder Schneider to approve designating official City Depositories: Clare Bank, Community First Bank, Peoples State Bank and Local Government Investment Pool. Motion carried.

Approve Committee Appointments / Mayoral Appointments:

- a. *Finance Committee:* Milt Cashman, Barb Bell, Steve Fritz and Roger Brown
- b. *Improvement & Services:* Roger Brown, Brian Kendall, Stephanie Brown and Krissy Schneider
- c. *Protection & Welfare:* Gary Kjos, Brian Kendall, Krissy Schneider and Stephanie Brown
- d. *Personnel:* Barb Bell, Steve Fritz, Milt Cashman and Gary Kjos
- e. *Annual Appointments:* Airport Commission (Barb Bell), Board of Public Works (President of Council), Board of Review (Steve Fritz), Boat Landing (Brian Kendall), Fire District (Gary Kjos), Housing Authority (Steve Fritz), Library Board (Krissy Schneider), Park Board (Stephanie Brown), CDBG-Revolving Loan Fund Committee (Finance Chair), Room Tax/Tourism Commission (Barb Bell), Planning Commission (Krissy Schneider), and Tuffley Community Center (Gary Kjos).
- f. *Other Appointments:* Lionel Schlump to Board of Public Works.

Motion by Alder R. Brown, second by Alder Bell to approve Mayor's appointments. Alder Kjos will be moved from Finance Committee to Protection and Welfare. Alder R. Brown will be on Finance Committee. All other appointments will remain the same. Motion carried.

Discussion and possible action on Street/Alley Closing Requests:

- *Krogen's Do It Best: 90th Celebration, North Parking Lot, 4 Barricades Needed, 5/13/2023, 6:00 pm*
- *Pat & Greg's Pour House: Greg Bell Jr., Scholarship Fundraiser, Alley Behind Pour House to Oak St., 4 Barricades Needed, Picnic Tables, 5:00pm on 05/19/2023 to Noon, 05/21/2023.*

Motion by Alder Schneider, second by Alder Cashman to approve street / alley closing requests. Motion carried.

Review Plan Commissions Approval: Conditional Use Application of Rex Smith, d/b/a Rex's Kitchen LLC, to allow operation of an outdoor kitchen with outdoor seating, pop up market vendors, outdoor grilling, amplified music, etc., requiring outside storage at 826/830

Wisconsin Avenue including Parcels 206-00317-0000, 206-00318-0000, 206-00334-0010 and 206-01144-0000 in the B-1 Retail Business District: Review only - no action.

Approve License: Approve Application for Peddlers, Canvassers and Transient Merchants Permit: Jose Parra Vera, Jose's Authentic Mexican Restaurant, Food Truck.: Motion by Alder R. Brown, second by Alder Fritz to approve License Application for Jose Parra Vera, Jose's Authentic Mexican Restaurant Food Truck. Motion carried.

Discussion and Action on Committee Recommendation /Committee/Board Meetings

Updates/Reports

- *Review/Approve Personnel Committees Recommendation to Accept Resignation of Deputy Clerk/Deputy Treasurer, Jen Borzick and Post Job Requisition for Replacement Hire.*
- *Review/Approve Park Commission's Recommendation for 2023 Summer Rec Employees.*
- *Review/Approve UDAG Committee's Recommendations on 2 UDAG Loan Requests:*
 - i. *Madge Stuart, Timberlane Coffee:\$45,000, 60 months.*
 - ii. *Travis Reynolds, Melissa Swenink, Kayla DuCharme, \$90,000, 240 months.*

Motion by Alder Cashman, second by Alder Bell to approve accepting resignation of Jen Borzick. Alder Kendall voted nay. Motion carried.

Motion by Alder Cashman, second by Alder Schneider to approve Park Commission's recommendation for the 2023 Summer Rec Employees. Alder R. Brown abstained from voting. Motion carried.

Motion by Alder Cashman, second by Alder Fritz to approve UDAG Committees' recommendation for UDAG loans. Motion carried.

Approve Special Pay Requests: None

Approve March Financial Reports: Motion by Alder Bell, second by Alder Schneider to approve March Financial Reports. Motion carried.

Monthly bills: Motion by Alder Schneider, second by Alder Bell to approve monthly bills as presented with the invoice amount of \$26,310.72 of which was paid amount of \$3,798.82. Upon roll call vote, all alders present voted aye. Motion carried 6-0.

Adjourn: Motion by Alder Bell, second by Alder Fritz to adjourn. Motion carried.

Meeting adjourned at approximately 7:36 pm.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator