

A Regular Meeting of the Boscobel Common Council

Monday, April 03, 2023, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00pm. Members Present: Alder Barb Bell, Alder Gary Kjos, Alder Stephanie Brown, Alder Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Krissy Schneider and Alder Brian Kendall.

Others Present: Engineer/DPW Mike Reynolds, City Administrator Patricia Smith, Whitney Stitzer, Melisa Cornell, Tioni Tamling, Jaden McCullick and Joe Hart. Virtual: City Attorney Ben Wood

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 03/20/2023: Motion by Alder R. Brown, second by Alder Cashman to approve minutes of the March 20, 2023, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None

Resolution #4-03-2023: A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes. Motion by Alder Cashman, second by Alder Bell to approve Resolution #4-03-2023. Motion carried.

Resolution #04-03-2023A: A Resolution to Exceed the Levy Limit in Accordance with Wisconsin State Statute 66.0602(3)(h). Motion by Alder Cashman, second by Alder Fritz to approve Resolution #04-03-2023A. Motion carried.

DPW Report: Engineer/DPW Reynolds communicated that he submitted the CDBG paperwork last week. Reynolds did state he received an email back with approval of final payment and completion; final check should be coming next week. Reynolds communicated he will have a few follow-up items; one of which will be the single audit which is due by 09-30-2023. There may also be another audit needed for 2023 which would be completed in 2024. Reynolds thanked the Council for the new pickup truck for the Utility Department that arrived last week. The truck is a ½ ton Dodge. The other two ½ ton Dodges are in transit, but the two ¾ ton Fords' delivery is unknown. Reynolds will have a WRWA conference in La Crosse the week of April 3rd. Reynolds provided an update on the Boat Landing Project and was working on the payment from G-Pro to bring to Council. It was noted that the river is continuing to rise which may impact the Boat Landing Project completion date as it was targeted to be mostly finished by Memorial Day 2023.

Administrator's Report: City Administrator Smith communicated that the 2023 Spring Election is set to launch on Tuesday, April 4, 2023. Smith anticipates a large crowd and all is ready for the day. The Badger Book printers did arrive and are installed and ready to go. There are nine poll workers set for the day. Smith also informed that our financial software conversion is down to the final training modules. Account reconciliation and inventory are all that is left for training. Smith noted that there will be in-house training for City employees on inputting their timesheets into the miPay application. Smith further communicated a social media campaign regarding the upcoming revaluation so to educate and prepare for the upcoming Open Book meeting in August 2023.

Police Chief's Report: Chief McCullick communicated that he is working on the schedules due to Kevin Copus' upcoming retirement. McCullick also discussed his team is going through monthly trainings to stay up on policy/procedures. There will be different topics to keep his officers up to date and efficient. Also, it allows his team to discuss topics and share experiences.

Library Director's Report: None

Mayor's Report: None

Plan Commission Update: Conditional Use Permit Approved for Leif & Norma Thoreson, DBA Sterling Woodwerks, LLC., 410 State Road 133 (Chuck & Donna King Property). No Action.

Review/Approve Minor Amendment to Planned Unit Development for Boscobel Mini Storage, LLC. Planned Unit Development, 400 E. Prairie Street: Motion by Alder Bell, second by Alder Kjos to approve minor amendment to Boscobel Mini Storage, LLC PUD. Motion carried.

Approve Personnel Committee Recommendation to Hire New Police Officer: Motion by Alder Kjos, second by Alder Schneider to approve hiring Cody McCollough as the new Boscobel Police Officer. Motion carried.

Approve City-Wide Cleanup Day May 20, 2023: Motion by Alder Cashman, second by Alder R. Brown to approve city-wide cleanup day to be held on May 20, 2023. Motion carried.

Approve Advertising Bids on Street Maintenance: Motion by Alder Bell, second by Alder R. Brown to approve advertising bids for 2023 Street Maintenance Project. Motion carried.

Approve Advertising Bids on Stump Removal: Motion by Alder Fritz, second by Alder Kjos to approve advertising bids for 2023 Stump Removal Project. Motion carried.

Approve Resurfacing Alleys in Blocks 38 & 47 in City of Boscobel: Motion by Alder Kjos, second by Alder Bell to approve resurfacing alleys in Blocks 38 & 47 in the City of Boscobel. Motion carried.

Discussion and possible action on Street/Alley Closing Requests:

- BMZ Church - Vacation Bible School, Sunday, July 30th thru August 3rd, 2023, 4:30 pm – 8:30 pm, Barricades needed.
- Boscobel Antique Club – Annual Rescue Squad Benefit Tractor Pull, Friday, May 19, 2023, 3:00 pm until close. 100 Block of W. Oak St., Barricades needed, Police Signs for Street/Parking Lot Closing.
- Trek the Trail 5K Race – See Map presented, Saturday, April 29, 2023, 8 am – 10 am, Barricades needed, 4 Sets.

Motion by Alder Bell, second by Alder Cashman to approve street/alley closing requests. Motion carried.

Approve License: Approve Application for Alcohol Beverage Operator's License – Stephanie Renee Stead: Motion by Alder Schneider, second by Alder Bell to approve application for alcohol beverage operator's license for Stephanie Renee Stead. Motion carried.

Approve Mayor's Appointments:

- Krista Sierzant, Library Board
- Kathy Hall, Boscobel Housing Authority

Motion by Alder Kjos, second by Alder Schneider to approve Mayor's appointments for Krista Sierzant and Kathy Hall. Motion carried.

Committee Board Meetings Updates/Reports: None.

Approve Special Pay Requests: G-PRO: \$193,543.50. Motion by Alder Cashman, second by Alder Kjos to approve payment to G-PRO in the amount of \$193,543.50. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Monthly bills: Motion by Alder Bell, second by Alder Kendall to approve monthly bills as presented with the invoice amount of \$147,977.00 of which was paid amount of \$117,048.34. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Cashman, second by Alder Kendall to adjourn. Motion carried.

Meeting adjourned at approximately 7:43 pm.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator