

## **A Regular Meeting of the Boscobel Common Council Monday, March 20, 2023, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Alder Barb Bell, Alder Gary Kjos, Alder Stephanie Brown, Alder Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Krissy Schneider and Alder Brian Kendall.

Others Present: Engineer/DPW Mike Reynolds, City Administrator Patricia Smith, Street Superintendent Luke Brown, Rita Thompson, Jeannette Nauert, Whitney Stitzer, Melisa Cornell and Tioni Tamling. Virtual: Police Chief Jaden McCullick, Library Director Janelle Miller and Dial Editor Joe Hart.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 03/06/2023:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the March 6, 2023, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* None

*DPW Report:* Engineer/DPW Reynolds presented an update regarding tree removal of trees in Pine Shore Estates subdivision. Unfortunately, the trees will not be a real money-maker for the City. The logger mentioned there would be about 75 to 104 trees to be harvested. The price would be approximately \$22 per cord or around \$2,000. Regardless of the price, the trees will need to be cut down and the City will remove the stumps. There is still nothing definite. The logger is currently trying to set up other tree removal jobs in the area so it will line up within their travel schedule which may possibly provide a little bit more return for the City. The Boat Landing Project is progressing with excavation and we should start to see a lot more progress in the next month. The priority for the City will be electrical and still waiting for all of the materials to start but thinking work will start in April. There will also be some concrete work to complete. Pulverizing will begin on the existing parking lot and the materials will be salvaged and repurposed with new gravel and then a new blacktop for the parking lot. The target date to finish the project and open up to the public will be by Memorial Day. There might be some minor items to finish post Memorial Day. We plan to have some street maintenance details for the next Council meeting. Wisconsin Avenue will have some micro-seal. Part of it was done in 2009 and the remainder in 2010 so it's been 13-14 years so cracks have appeared so the plan will be to repair and seal. The work may cause some disruption, but the plan will be to minimize the best we can. The Wisconsin Avenue/Oak Street intersection will remain open as no seal will be needed. The plan will be to do in halves and Reynolds will coordinate with contractors. Reynolds will also be bringing to the Council a request to complete work on a couple of alleyways in the City. The request for approval will be submitted at a later date.

*Administrator's Report:* City Administrator Smith communicated that she has had further conversation with the WI Department of Review specific to claiming \$7,000 on the 2022 Levy Limit worksheet. This amount is the increase in the Boscobel Fire District budget from 2022 to 2023. The WI DOR is asking that a Resolution be passed by each municipality that shares in the assessment acknowledging their amount responsible for the 2023 budget. As we have a large number of municipalities, I let him know I will need to work with each township to meet with them and explain what we are trying to accomplish so to get the completed Resolutions. The WI DOR has given us 30 days to comply. The software conversion is going well. We are in week three of training. We continue to find efficiencies that will help to create capacity for our employees. The election is coming up and we will be in good order to execute. The poll workers have been identified, we complete Pre-LAT this week and we have scheduled Public Testing of the Voting Machine and Absentee Voting at the Nursing Home.

*Police Chief's Report:* Chief McCullick communicated that he is completing internal interviews for two applicants for the open Police Officer position. There were three that qualified; however, one was a no-show for the interview. McCullick stated he will bring both candidates back for interviews with the Personnel Committee on Thursday, March 30, 2023, at 4:00 pm.

*Library Director's Report:* Director Miller communicated that Spring Storytime will begin Tuesday, March 21, 2023. Miller communicated that it will be different than in the past. Library employees will be going to the school to pick up the kids and bring them back to the library. Miller is hoping they will have higher numbers with this approach. Miller also shared that this Spring they will be doing work on their garden. Miller has been working with Reynolds to come up with a plan and will bring it back to Council at a future date.

*Mayor's Report:* None

*Discussion and Action on City-Wide Cleanup Day, May 20, 2023:* Discussion was held regarding a Spring Clean-up date of Saturday, May 20, 2023. Date will be advertised. No official action taken.

*Accept Employee Retirement of Vicky Grimesey:* Motion by Alder Cashman second by Alder Kjos to approve the retirement of Vicky Grimesey. Motion carried. Alder Kendall opposed.

*Approve Funding for 2023 Streets Improvement Project:* Motion by Alder Kjos, second by Alder Fritz to approve the 2023 Streets Improvement Project. Motion carried.

*Approve Licenses (if any):*

- *Approve Todd Bell Bartender License:* Motion by Alder Cashman, second by Alder Fritz to approve Bartender License for Todd Bell. Motion carried.

*Approve Mayor Appointments:*

- *Roger Thompson, Board of Public Works:* Motion by Alder R. Brown, second by Alder Kjos to approve appointment of Roger Thompson to Board of Public Works. Motion carried.

*Committee Board Meetings Updates/Reports:* None.

*Approve Special Pay Requests:* G-PRO - no action, paperwork not completed by vendor.

*Monthly bills:* Motion by Alder Kjos, second by Alder Cashman to approve monthly bills as presented with the invoice amount of \$42,802.75 of which was paid amount of \$16,303.46. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Cashman, second by Alder Kjos to adjourn. Motion carried.

Meeting adjourned at approximately 7:25 pm.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Patricia A. Smith, City Administrator