

A Regular Meeting of the Boscobel Common Council Monday, March 6, 2023, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Alder Barb Bell, Alder Gary Kjos, Alder Stephanie Brown, Alder Steve Fritz, Alder Milt Cashman, Alder Roger Brown, Alder Krissy Schneider and Alder Brian Kendall.

Others Present: Engineer/DPW Mike Reynolds, City Administrator Patricia Smith, Police Chief Jaden McCullick, Tom Pelz, Jeannette Nauert, Whitney Stitzer, Melisa Cornell, Tioni Tamling and Joe Hart. Virtual: City Attorney Ben Wood.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 02/20/2023: Motion by Alder R. Brown, second by Alder Schneider to approve minutes of the February 20, 2023, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None

Ordinance No. 2023-01, An Ordinance to Amend Chapter 17 Entitled "Zoning Code" to Repeal Sections 17.60-17.66 Regarding the Regulation of Signs and Replacing Said Sections with Sections 17.60-17.67 Regarding the Regulation of Signs to the City of Boscobel Municipal Code: Motion by Alder Schneider, second by Alder Fritz to approve Ordinance No. 2023-01. Motion carried.

Ordinance No. 2023-02, An Ordinance to Amend Chapter 17 Entitled "Zoning", to Amend Section 17.34 Entitled "CD Downtown Historic District" of the City of Boscobel Municipal Code: Motion by Alder Bell, second by Alder Kjos to approve Ordinance No. 2023-02. Motion carried.

DPW Report: Engineer/DPW Reynolds presented an update regarding the search for the time capsule. Krause presented a price of \$375.00 to open the identified monument and then repair once we were able to look inside. Reynolds sent a downpayment for the services. Krause stated they could probably complete the work in late April or early May and possibly sooner if weather permits. In the next couple of meetings Reynolds will put together the 2023 street maintenance list and will plan to present to the Council some costs associated with improving the two blocks on Chestnut Street and Airport Road. It will take some Capital Improvement Funds to complete; however, there are ways to improve that significantly and a lot of the work will be completed by City employees. There is a lot going on with the Boat Landing Project and some other projects that will pop up so will look to complete later in 2023. It will probably be from \$50,000 to \$60,000 coming out of the Capital Improvement Fund. That's assuming that you use the matching funds that we have been contributing to the county where we give \$2,000 a year and the county matches. We have about \$56,000 accumulated. We did get a grant from the county from the Local Road Improvement Program for just under \$10,000 that was supposed to be used for the Warah and Center Street project. Reynolds did ask the county if he could change the use of those for the Chestnut/Airport Project. We then plan to assess the property owners in that area for the improvements of curb and gutter. Reynolds noted that he plans to be meeting with the logger to discuss tree removal for the Pine Shore Estates lots. There will be safety training on March 7th for all City employees which will be held at the Fire Station. Work has started on the Family Dollar Tree; water and sewer will be completed on Wednesday, March 8, 2023.

Administrator's Report: City Administrator Smith communicated that work has begun for the Spring Election on April 4, 2023. Smith stated that they are anticipating a large turnout based on the school referendum. We ordered 1250 ballots. Training has started on our new financial software and we are already finding efficiencies in the system to leverage so to free up capacity for some of our employees. Training will continue until the end of March. Payroll will be completed in the new platform for the

March 23, 2023, payroll. GL/Budget training and bank reconciliation will take place the following week which our auditor had communicated will have further efficiencies for our employees and eliminate the paper. The Sesquicentennial has ordered banners to go over two locations on Highway 61. There will also be a billboard over by Kwik Trip. Reynolds mentioned that we will have to take a look at the type and dimensions to ensure they will perform appropriately where they will be located. Smith also engaged in conversation with the gentleman who is working to resurrect a Muskets and Memories group to attend Day 1, July 1, 2023, of the Sesquicentennial kick-off day. It will not be a reenactment but more of a living history tour. Smith will request Park Commission approval to reserve Kronshage Park for their tents on June 30th to July 2, 2023. Smith is also finalizing the Mitigation Disaster Program and will deliver to the council in a future meeting.

Police Chief's Report: Chief McCullick communicated that he is looking to secure a Personnel Committee meeting to review applicants for the open Police Officer position. Post the discussion the committee members are looking to book Thursday, March 30, 2023. McCullick currently has two strong candidates but the window is open for applicants to submit applications until March 15, 2023. McCullick will hold internal interviews with his team the week of March 20, 2023.

Library Director's Report: None

Mayor's Report: None

Approve 2023 Space Agreement with Grant County Aging & Disability Resource Center, ADRC, for the Tuffley Community Center: Motion by Alder Fritz, second by Alder Kjos to approve 2023 Space Agreement with Grant County Aging & Disability Resource Center, ARDC, for the Tuffley Community Center. Motion carried.

Discussion and possible action on Street/Alley Closing Request for Boscobel Fire Department 4th of July Fundraiser, setting up March 31, 2023, at 6:00 pm and taking down April 2, 2023, at 10:00 am.- Alley Behind City Hall & The Pour House with barricades needed: Motion by Alder Bell, second by Alder S. Brown to approve the street/alley closing. Motion carried.

Discussion and Action of Offer to Purchase Vacant Land and new survey map for Rex Smith, Rex's Kitchen, LLC: Motion by Alder R. Brown, second by Alder Cashman to approve the offer to purchase vacant land and new survey map for Rex's Kitchen, LLC. Motion carried.

Approve Licenses (if any):

- *Alcohol Beverage Retail License, Rex's Kitchen, LLC., posted in 02-09-2023, edition of Boscobel Dial:* Motion by Alder Bell, second by Alder S. Brown to approve Alcohol Beverage Retail License for Rex's Kitchen, LLC. Motion carried.

Approve Mayor Appointments:

- *Annie Ngahiem, Park Commission:* Motion by Alder Cashman, second by Alder Bell to approve appointment of Annie Ngahiem to Park Commission. Motion carried.
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Committee Board Meetings Updates/Reports: None.

Approve Special Pay Requests: G-PRO - no action paperwork not completed by vendor.

Approve February 2023 Account Balances Report: Motion by Alder Kjos, second by Alder Fritz to approve February 2023 Account Balances Report. Motion carried.

Monthly bills: Motion by Alder Schneider, second by Alder Kjos to approve monthly bills as presented in the amount of \$40,184.55 of which are \$39,740.82 from General Fund, \$334.32 from Donations Fund and \$109.41 from total Library Fund approved by Library Board. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Cashman, second by Alder Kjos to adjourn. Motion carried.

Meeting adjourned at approximately 7:28 pm.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator