

**A Regular Meeting of the Boscobel Common Council
Monday, September 19, 2022, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Krissy Schneider, Alder Milt Cashman, Alder Roger Brown, and Alder Brian Kendall. Absent: None.

Others Present: Previous City Administrator Misty Molzof, New City Administrator Patricia Smith, Police Chief Jaden McCullick, City Attorney Ben Wood, Street Superintendent Luke Brown, Water Superintendent Hershel Marks, Tioni Tamling, Melisa Cornell, Dirk Brown, Judy Reiger and Tom Pelz. Virtual was Janelle Miller and Linda Haney.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 09/07/2022: Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the September 7, 2022, Common Council meeting as presented. Motion carried.

Citizen Comments & Concerns: Dirk Brown, 1111 Meadowood Street, questioned the purchase of property on Lot 5 CSM 2152, which was approved by City Council on 09/07/2022. Mr. Brown made a point of the 26 x 32 building that was on the lot and stated he felt the price was undervalued. He did ask if the transaction had closed, and City Attorney Wood stated it closed on 09/15/2022. Mr Brown then inquired as to how it could be sold for the price of \$12,000 with a building on the premise and what is the process for selling City-owned property. Previous City Administrator Molzof stated that the process always has gone through the Engineer/DPW Mike Reynolds/Developer for Industrial Park land. Mr. Brown then mentioned the City of Boscobel did store items in said shed and that we would have to relocate these items and that he heard we already had space constraints. Street Superintendent Luke Brown did comment that he voiced his concerns about space, but that the transaction did proceed to close without an outcome for space needs for the City of Boscobel. The questions then turned to how is price set for land with buildings present? Alder Cashman and Alder S. Brown felt the transaction lacked transparency even though the information provided in the 09/07/2022 Common Council agenda packet for discussion/action on offer to purchase, Lot 5 CSM 2152, did show the shed on the survey. New City Administrator Smith recommended a process be defined on future transactions that allows for consistency, with a checklist and a review process to be included with future land purchases prior to approval. New City Administrator Smith will address and review process with Common Council on a future agenda.

Ordinance #2022-08: Motion by Alder Cashman, second by Alder Kjos to approve Ordinance #2022-08, an Ordinance Amending the City Administrator Job Description. Motion carried.

DPW Report: None.

Administrator's Report: New City Administrator Smith communicated priority is upcoming General Election on 11/08/2022. Sixty-nine absentee ballots were mailed on 09/19/2022.

Smith is also focusing on her election certification. Smith also discussed current deadlines, committee meetings, employee benefit enrollment, one-on-one meetings with team. Strategic items that will be coming forward, sign ordinance, property sale process, upcoming meetings with Boscobel Chamber of Commerce, Grant County Board and Grant County Economic Development.

Police Chief's Report: Police Chief McCullick sent report with packet that included a summary of calls from 08/31/2022 – 09/15/2022, McCullick communicated that his department is participating in the Boscobel School Resource program, and they assist the school approximately 2 hours per day, sometimes more depending on needs by the school. McCullick also provide in his report under “Did you Know,” information regarding City of Boscobel Municipal Code Section 7.09 (Removal of Vehicle).

Library Director's Report: Director Miller is working on a new website for the library. Miller also mentioned John Armbruster, the author of Tailspin will be at the library on 09/29/2022 at 6:00pm. The book is about WWII veteran Gene Moran who was a local in our community. Miller also is focusing on the 2023 budget completion.

Mayor's Report: Mayor Kalish did attend and commented on the Boscobel Cemetery Fundraiser that took place on 09/17/2022, which was a tremendous success and that they raised an estimated \$80,000 in proceeds and then had a \$50,000 match donation for a total estimate of \$130,000.

Approve Licenses (if any): None.

Street Closings: Motion by Alder Cashman, second by Alder Kjos to approve street closings for the following: Wisconsin Avenue, LaBelle Street north to Oak Street, Sunday, October 2, 2022, from 3 pm to 7 pm, Trunk or Treat (Date change from previously approved October 30, 2022). Molzof discussed having a modification to the request form, for future requests, to have requesters obtain signatures from neighbors whom they communicated the event and that they concur with the closure reference Wisconsin Statute 66.1035. Motion carried.

Committee Recommendations: Smith provided update on Tuffley Center Committee meeting stating they reviewed budget, décor needs and canceling of their cable TV service. This led to discussion that they were contracted initially with Mediacom to have a free service. Smith took that item away to review and report back the outcome to the committee.

Approve purchase of fire trucks: Motion by Alder Cashman, second by Alder Kjos to approve the purchase of three rescue emergency vehicles to obtain the City of Boscobel's fleet pricing discount, contingent upon the City of Boscobel receiving the grant funds. Alder Fritz communicated the ordering of the vehicles to obtain the vin numbers of the vehicles by end of 2022 will be necessary to qualify the grant dollars. Boscobel Fire Department Chief Marks did confirm this timeline as well. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Review Boscobel and Rural Fire District Financial Reports: Information only.

Amend Offer to purchase: No Action. Discussion to change legal description to Lot 4 of CSM No. 2152 and obtain new closing date. Reynolds to communicate to buyer for them to take action to change and initial if buyer chooses to commit to a new closing date. If so, will need to go back to Common Council for vote.

Mayor's Appointments: Motion by Alder Cashman, second by Alder Kjos to approve appointments of Tuffley Center Commission: Ryan Langner, Glenda Reynolds, and Steve Hanson; Airport Commission: Thomas Pelz.

August Cash Balance Reports: Motion by Alder R. Brown, second by Alder Cashman to approve August, 2022 Account Balances Reports as presented.

Pay Request: Motion by Alder Cashman, second by Alder Bell to approve pay request in the amount of \$215,123.28 to G-Pro Excavating, LLC. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Monthly bills: Motion by Alder Fritz, second by Alder Kjos to approve monthly bills, as presented, in the amount of \$118,812.11, of which are \$117,274.64 from General Fund, \$549.37 out of Library County Funds approved by Library Board, and \$988.10 from Donations Fund. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Kjos second by Alder Cashman to adjourn. Motion carried. Meeting adjourned at approximately 8:14 pm.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia Smith, City Administrator