

**A Regular Meeting of the Boscobel Common Council**  
**Monday, July 18, 2022 at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Mayor Brenda Kalish, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown (7:05 pm), Alder Krissy Schneider, Alder Milt Cashman, Alder Roger Brown, and Alder Brian Kendall. Absent: None.

Others Present: Engineer/DPW Mike Reynolds, City Administrator Misty Molzof, Police Chief Jaden McCullick, City Attorney Ben Wood, Library Director Janelle Miller, Street Superintendent Luke Brown, Dial Editor Joe Hart, Tom Pelz, Rita Thompson, and Jeanette Nauert.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 07/06/2022:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the July 6, 2022 Common Council meeting as presented. Motion carried.

*Citizen Comments & Concerns:* None.

*DPW Report:* Reynolds reported that the Streets Improvement Project contractor had to leave to work on a few other projects the last couple of weeks and will be back later this week to continue the project. They are ahead of schedule at a little over 70% complete and Reynolds is working on submitting a reimbursement request this week of about \$439,000 of the total \$643,205 we have been awarded. Reynolds hasn't heard anything from the Street Maintenance Project contractor yet as to when they plan to finish up. Most of the stumps are ground and our crews have been busy filling them in.

*Administrator's Report:* Molzof has been busy working on the upcoming election and getting absentee ballots out.

*Library Director's Report:* Miller reported that the Library has been busy. The summer library programs have been a success; a scuba diver will be coming in later this week. The book sale was great, and they are working on fall programming and will likely incorporate something for Wednesday afternoons in conjunction with school early release dates.

*Police Chief's Report:* McCullick stated that they have been busy, and his report was sent out with the packet.

*Licenses:* Motion by Alder Kjos, second by Alder Fritz to approve 2022-2023 Licenses as follows. Operator Licenses: Crystal L. Mezera and Christopher R. Mezera; and Temporary Class "B"/"Class B" Picnic Licenses to the Boscobel Fire Department from July 23<sup>rd</sup> through July 24<sup>th</sup> at the Fire Station, 510 Wisconsin Avenue, and the Boscobel Antique Club, 506 Airport Road, from August 13<sup>th</sup> through August 14<sup>th</sup> for Farmer's Day Tractor Pull. Motion carried.

*Street Closings:* Motion by Alder Cashman, second by Alder Bell to approve Double K's Bar & Grill, Parking Lot between 840 & 900 Wisconsin Avenue, Bean Bag Tournaments from 11 am until 9 pm, July 23, August 20, and September 17, 2022, and Wisconsin River Trail Organization (WRTO), Taste of Boscobel, 800 Block of Wisconsin Avenue, and parking lot on east side of 800 Block of Wisconsin Avenue south from Railroad Tracks/Depot Lane Alley/Superior Street to LaBelle Street, September 10, 2022 from 12:00 pm to 7:00 pm. Motion carried.

*Committee Recommendations:*

*Personnel:*

*Salary Range for City Administrator Position:* No Action. Kalish stated that there has been question as to the salary for the City Administrator position and she would like the Council to come up with a better idea of salary range. Cashman stated that this is something that the Personnel Committee can discuss, and it doesn't need to be public at this time. Bell stated that the salary will be commensurate with experience, and Cashman stated that the range is between \$60-80,000 as previously discussed, but can be flexible based upon experience.

*Ordinance #2022-07:* Motion by Alder Cashman, second by Alder Bell to approve Ordinance #2022-07, an Ordinance Amending the Job Description of the City Administrator/City Clerk/City Treasurer. Motion carried.

*Airport:* Motion by Alder Cashman, second by Alder Kjos to approve offer from Edwards Aircraft Service, Jason & Jenny Edwards, to purchase Maintenance Hangar #10 from the City of Boscobel in the amount of \$100,000 and City retain ownership of land building is on. Upon roll call vote, all alders present voted aye. Motion carried.

*Landfill Well Testing:* Motion by Alder Fritz, second by Alder Kjos to approve 2-year contract for Landfill Well Testing Proposal in the amount of \$6,375 for 2022 and \$6,450 for 2023, with Environmental Sampling. Upon roll call vote, all alders present voted aye. Motion carried.

*Boat Landing Bid:* No Action. Reynolds stated that the bids came in way over budget, and he and Zach with Strand met with contractor, G-Pro, to discuss options on getting the costs a little closer to budget. They did work out some better figures, and the city will do some of the work; however, it is imperative to remember that other City tasks may fall behind due to the time spent on the project. The original bid base is \$1,378,000, plus alternate bid is \$416,000, with engineering of approximately \$200,000, putting us at about \$2 million less grant funds of \$831,000, for a total cost to City of \$1,163,000. Revised base bid is \$1,142,705, plus alternate bid of \$262,268 with approximately \$200,000 of engineering for a total of \$1,604,973 less grant funds of \$831,000 for a total of \$773,973 cost to City. Originally, the total estimated costs were about \$1.2 million less grant funds of \$831,000 for a total cost to city of approximately \$400,000. The revised cost is coming in about \$375,000 more cost to the city than anticipated; however, there is another grant that we can submit for which could cover 50% of estimated cost less final bid cost, so approximately another \$200,000 in grant funds. In summary, the project will cost between \$200,000 and \$400,000 more than what was anticipated, depending on whether or not we get this other grant. This is something to think about for the next Council Meeting on August 1<sup>st</sup> as a decision will need to be made by then for the grant deadlines.

*Option to Purchase:* Motion by Alder Cashman, second by Alder Kjos to approve Option to Purchase of Leased Land by Boscobel Developers at \$10,000 per acre for 1.28 acres, contingent upon the Developers selling the spec building and additional land. Upon roll call vote, all alders present voted aye. Motion carried.

*Cash Balances:* Motion by Alder R. Brown, second by Alder Schneider to approve June 2022 Cash Balances Report. Motion carried.

*Server:* Motion by Alder Cashman, second by Alder Kjos to approve purchasing two gently used servers from Total Tech for no more than \$12,000 in total set up and installed; one for Police Department and one for City Hall using Capital Improvement Borrowed Funds. Upon roll call vote, all alders present voted aye. Motion carried.

*Pay request:* Motion by Alder Fritz, second by Alder Kjos to approve paying the Fire District \$200,000 plus interest to date through July 2022 for 50% of the refurbished fire truck loan. Upon roll call vote, all alders present voted aye. Motion carried.

*Monthly bills:* Motion by Alder Cashman, second by Alder Kjos to approve monthly bills as presented in the amount of \$427,572.16, of which are \$77,036.70 General Fund, \$158.68 out of Library County Funds approved by Library Board, \$2,589.06 from Donations Fund, and \$347,787.72 from Capital Funds. Upon roll call vote, all alders present voted aye. Motion carried.

*Adjourn:* Motion by Alder Schneider, second by Alder Fritz to adjourn. Motion carried. Meeting adjourned at approximately 8:01 pm.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Misty Molzof, City Administrator