

**A Regular Meeting of the Boscobel Common Council
Monday, May 2, 2022 at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 pm. Members Present: Mayor Brenda Kalish, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Krissy Schneider, Alder Milt Cashman, Alder Roger Brown, and Alder Brian Kendall. Absent: None.

Others Present: Engineer/DPW Mike Reynolds, City Administrator Misty Molzof, City Attorney Ben Wood, Dial Editor Joe Hart, and Whitney Stitzer.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 04/20/2022: Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the April 20, 2022 Common Council meeting as presented. Motion carried.

Citizen Comments & Concerns: None.

Operator License: Motion by Alder Schneider, second by Alder Kjos to approve operator license for Kayla Dean Counts and Cindy Elaine Dahlgren. Motion carried.

Street Closings: Motion by Alder Fritz, second by Alder Kjos to approve street closings as requested: Pat Bell for a Scholarship Fundraiser, May 20-May 22, 2022, the alley behind City Hall and the Pour House from Oak Street to Piggly Wiggly entrance; and BMZ Vacation Bible School, July 31 – August 4, 2022, Buchanan Street from Wisconsin Avenue to Grove Street. Motion carried.

Accounting Software: Motion by Alder R. Brown, second by Alder S. Brown to approve Computer Software and Services contract with Civic Systems, LLC for Financial and Payroll Software conversion at the end of 2022 in the amount of \$54,100 and annual software support of \$7,875, and estimated travel costs of \$2,503 for on-site training, to be 50% cost shared with the Utilities. Motion carried.

Leaf Vac: No action. Reynolds stated that there was a bid opening at 1:00 pm. There are two suppliers now. Dinkmar was the lowest bid on the John Deere; however, we need to verify size and capacity. The one that came in at \$55,000 can do what we currently do, and the recommendation would be to upgrade to the one that came in at \$67,250.

Blaine Gym Bathroom Door Partitions: Motion by Alder Kjos, second by Alder Cashman to approve replacing the bathroom partitions at the Blaine Gym at a cost of \$3,770. Upon roll call vote, all alders voted aye. Motion carried.

Developer Agreement with County W Farms, LLC: Motion by Alder Schneider, second by Alder Kjos to approve Developer Agreement with County W Farms, LLC (Zirbel), contingent upon us getting a signed copy back from developer. Upon roll call vote, motion carried 7 to 1 with R. Brown opposing. Reynolds stated that the Developer Agreement is the same as the Memorandum of Understanding (MOU) that was approved at the last Council meeting. Mark Steward, Vierbicher; Attorney Ben Wood; and Zirbel's Attorney all reviewed the document and made a few minor changes; all of which were agreeable.

Flower Project: Motion by Alder R. Brown, second by Alder Schneider to approve moving all concrete planters from Wisconsin Avenue to Highway 61 locations as determined by Sue Bacon and as recommended by Improvements and Services Committee. Motion carried 7 to 1 with

Alder Cashman opposing. R. Brown stated that this will be a trial year and Sue Bacon is planning to bring some information back regarding the wrought iron look for downtown.

Golf Carts: No action. The Protection and Welfare Committee met and decided it was not in the best interest of the City to allow golf carts on City streets. They are not licensed by either the DNR or the DOT, which limits the ability to enforce any traffic laws.

Direct Sellers/City Property use: Motion by Alder R. Brown, second by Alder Kendall to approve Protection and Welfare Committee recommendation to implement a \$25/day parking fee for direct sellers using City Property to conduct business. Motion carried.

Airport Caretaker: Motion by Alder Schneider, second by Alder R. Brown to approve hiring Steve Wetter as Airport Caretaker at \$16.00 per hour, approximately 500 hours per year, no more than 900 hours per year, per Airport Commission recommendation. Motion carried.

July 6th Meeting: Motion by Alder Fritz, second by Alder Cashman to approve moving the location of the July 6th Common Council meeting to the Airport to allow members to attend Airport Hamburger Social. Motion carried. Molzof informed Alder Kjos and Alder Fritz that there is a conflict of meetings that night with the Fire Board and she was wondering if they could change their meeting date.

DPW Report: Reynolds reported that ASAP started putting in the new heating and cooling system today. The air handler is scheduled for next week. Fireman's Park Ball Diamond Project is about done; we are waiting on the bases and netting. The 2022 Streets Improvement Project is progressing, the water main on Center and Warah is all done, and they will be doing the services tomorrow. It won't be long until they start on Oak Street. Some issues have come up with the TAP Grant with closing the Railroad Right-of-Way at the west end of Borden Road and now we have to look at some alternatives that will cost more than what was anticipated. There has been discussion on someone purchasing additional land in the Industrial Park for storage units.

Administrator's Report: Molzof stated that the ATV Route across the WI River Bridge is not open yet, but we should hear something by the middle of this week for finalization and installation of the signage; welcome new Dial Editor Joe Hart; the Plan Commission will be meeting next Monday to go over rezoning lots in Pine Shores, discussing our sign ordinance, and a couple of other items that have come up recently. When Dennis Hampton retired, we decided to do zoning in-house for a while to see how it worked out. It is becoming more than I can handle, and I think that having General Engineering do it would be more beneficial for the City. They have people who specialize in that department, who keep up on all the law changes, and can help us update our zoning code. I would like to either have a Finance Committee meeting to discuss it further or bring a revised contract back to Council soon. Would anyone be interested in doing the Local Government 101 Training if I ordered it on a flash drive? I am working on scheduling a Dedication at Fireman's Park and am looking for people to help. Spring Clean-Up is Saturday, May 14th, with the Tae Kwan Doe students picking up metal on Friday, May 13th. I received the audit entries on Friday last week and am planning to do them tomorrow and getting our financials ready for the next meeting.

Library Director's Report: None.

Police Chief's Report: McCullick's report was submitted; there were no comments or questions.

Committee Board Meetings Updates/Reports: Airport Commission will meet on May 12th, Board of Public Works will meet on May 10th, Board of Review – Open Book is preliminarily scheduled for June 23, 2022, Open Book is scheduled for July 7, 2022, Fire Board: July 6, 2022,

Housing Authority, Steve Fritz said they didn't meet in April, Library Board, Krissy Schneider said they are getting ready for the Bike Rodeo, Park Commission will meet tomorrow night, Planning Commission will meet May 9th, and Tuffley Community Center will meet next Tuesday.

Schedule Committee Meetings: Finance Committee before the next Council Meeting.

March Financial Report: Motion by Alder Cashman, second by Alder Kjos to approve the March 2022 Financial Reports as presented. Motion carried.

Pay requests: None.

Monthly bills: Motion by Alder Fritz, second by Alder Schneider to approve monthly bills as presented in the amount of \$93,545.75, of which are \$49,175.59 General Fund, and \$3,882.47 out of Library County Funds approved by Library Board, \$785.91 from Donations Fund, \$25,000 from Room Tax Funds, and \$14,701.78 from Capital Funds. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Kjos, second by Alder Cashman to adjourn. Motion carried.

Meeting adjourned at approximately 8:00 pm.

Date Published: _____

Brenda L. Kalish, Mayor

Misty Molzof, City Administrator