

**Regular Meeting of the Boscobel Common Council**  
**Monday, February 7, 2022 at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 p.m.

*Members Present:* Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Krissy Schneider, Alder Brenda Kalish, Alder Roger Brown, and Alder Brian Kendall.

*Absent:* None.

*Staff Present:* Engineer/DPW Mike Reynolds, City Administrator Misty Molzof, Assistant Police Chief Kevin Copus, City Attorney Ben Wood, and Street Superintendent Luke Brown. Others present: William Blake, Peter James (Boscobel Airport Commission), Robin Baumeister, Joe Bailie (Delta 3 Engineering), and John and Helena Robinson.

*Present virtually:* Emily Schendel (Boscobel Dial), Zach Simpson (Strand & Associates), Doug Hill and Mike Parrott (General Engineering), and Kurt Hoeper.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 01/17/2022:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the January 17, 2022 Common Council meeting as presented. Motion carried.

*Citizen Comments & Concerns:* Robin Baumeister stated that the Citizen of the Year Award will be a drive-by recognition and invited everyone to join them on Park Street headed north towards Airport Road on Saturday, February 12, 2022 at 12:30 pm.

*Public Hearing:* Mayor Wetter opened the Public Hearing at approximately 7:00 p.m. regarding the 2022 Streets Improvements Project (A portion of each: E. Oak Street, Valley Street, Park Street, Center Street, and Warah Street).

Mike Reynolds explained the Community Development Block Grant (CDBG) Program; the City was awarded \$643,205 in grant funds which will leave approximately \$301,000 in local funds that will be covered between the Utility and City. All driveways will be replaced with concrete, sidewalk will be replaced, where needed, we are hopeful to tie into previously replaced mains. Streets will all be a minimum 37' back-to-back curb width. Any lead services will be replaced and we are hopeful that they will be replaced for the homeowners with grant funds. We are proposing that the contractor start on the west section of the project (Center Street, and Warah Street) and be substantially complete before they begin the east section (E. Oak Street, Park Street and Valley Street) or vice versa. It is estimated that the west section should take four to five weeks to get the underground complete, and the east section will be ten to twelve weeks for underground to be complete. There are some gas line conflicts that we are working on with the gas company, and trees will be removed, as necessary, and replaced upon property owner request. There is an alley right-of-way off of Valley Street running east and we are hopeful that property owners can use this for access. In addition, it may be necessary for property owners

affected to take their trash and recycle totes to the closest open street. Citizens View: John and Helena Robinson were present and were concerned about access to their home and were thankful that the project was getting done this year. Citizens input about other CDBG activities: no input.

There being no further comments, Mayor Wetter asked for a motion to close the Public Hearing at approximately 7:25 p.m. Motion by Alder R. Brown, second by Alder Kalish to close the Public Hearing. Upon roll call vote, all members present voted aye. Motion carried.

*Public Hearing:* Mayor Wetter opened the Public Hearing at approximately 7:25 p.m. regarding the Municipal Buildings ADA Improvements and the Pool Bathhouse Improvements within the City.

Joe from Delta 3 Engineering was present and explained the following:

1. Topics of discussion – Proposed Public Facilities’ ADA Upgrade

– Components of Project:

- Pool Bathhouse ADA Improvements –
    - new accessible facility entrance – new exterior door w/ automatic opener hardware and controls & electrical work
    - alterations:
      - replace four (4) exterior doors w/ automatic opener hardware and controls
      - women's and men's accessible shower/toilet room - build out within the existing changing areas; new doors, walls, concrete, HVAC, plumbing & electric.
  - Community Center Entrance ADA Improvements –
    - replace exterior door with automatic opener hardware and controls
  - Blaine Gym Entrance ADA Improvements –
    - replace exterior door with automatic opener hardware and controls
  - City Hall Entrance ADA Improvements –
    - replace exterior door with automatic opener hardware and controls
    - remove interior door and repair finishes to make entrance ADA-compliant
  - Blaine Theatre Entrance ADA Improvements –
    - replace exterior door with automatic opener hardware and controls
  - Restoration
- Project Construction Progress Timeline:
- Construction Commenced = 9/14/2021
  - Contract Substantial Completion Date = 10/25/2021
  - Actual Substantial Completion Date = 12/29/2021
- The City has approved a Citizen Participation Plan for the Community Development Block Grant for Public Facilities (CDBG-PF)
- Goals and objectives of the CDBG program=> provide grant funding for important Projects for LMI communities
- Estimated Project Cost (CDBG-CLOSE Application) = \$218,400 (11/16/2020)
- Final Project Costs = \$225,424 (2/07/2022)

- The total amount of CDBG funds (\$133,168.81) awarded for Project and amount of funds to be used to benefit low – and moderate – income persons and disabled persons
- Project helped solve community development needs
- No persons were displaced as a result of the proposed activities

Attendees were advised of other housing, public facility, and economic development activities that can be assisted with a CDBG Grant.

There being no further comments, Mayor Wetter asked for a motion to close the Public Hearing at approximately 7:31 p.m. Motion by Alder Kjos, second by Alder Schneider to close the Public Hearing. Upon roll call vote, all members present voted aye. Motion carried.

*Public Hearing:* Mayor Wetter opened the Public Hearing at approximately 7:31 p.m. in the Matter of State and Federal Aid for Improvements Act.

Peter James was present and asked the Common Council to Petition the State of Wisconsin Dept. of Transportation to undertake improvements at the Boscobel Municipal Airport for funding of various projects. James explained that most projects at the Airport are primarily funded by the Federal and State government, and the City is responsible for either 2.5%, 5%, or 10% of project costs, depending on the project. The FBO building was built as a result of saving so many years of the funds up until there was enough to do a larger project.

There being no further comments, Mayor Wetter asked for a motion to close the Public Hearing at approximately 7:35 p.m. Motion by Alder R. Brown, second by Alder Fritz to close the Public Hearing. Upon roll call vote, all members present voted aye. Motion carried.

*Resolution #02-07-2022:* Motion by Alder R. Brown, second by Alder Bell to approve Resolution #02-07-2022, A Resolution Petitioning the State of Wisconsin Department of Transportation, for federal and state aid to undertake developments at the Boscobel Municipal Airport. Motion carried.

*Ordinance #2022-02:* Motion by Alder Kjos, second by Alder Fritz to approve Ordinance #2022-02, A Resolution Amending Chapter 7 Entitled “Traffic Code” of the Boscobel Municipal Code to allow ATV/UTV’s on Highway 61 North of the City of Boscobel. Motion carried.

*Licenses:* Motion by Alder Kjos, second by Alder Bell to approve Class “A” / “Class A” License for Tall Tails, 101 W. LeGrand Street, Brent Drake, Agent; and Cigarette / Tobacco Licenses for Tall Tails, 101 W. LeGrand Street, Brent Drake, Agent, and Double K’s Bar & Grill LLC, 906 Wisconsin Avenue, Brad Parrish, Owner. Motion carried.

*Street Closing Request:* None.

*Delegation of General Engineering:* Motion by Alder R. Brown, second by Alder Bell to approve Commercial Building and Commercial Electrical Delegation, General Engineering. Motion carried. Mike Parrott and Doug Hill from General Engineering explained the benefit of being a delegated community versus a non-delegated community.

*Street Department Employees:* Motion by Alder Kalish, second by Alder Kjos to approve hiring Colton Rutherford and Tyler Hernan as full-time Street Department employees. Upon roll call vote, all members present voted aye. Motion carried. Reynolds stated that there were 45 applicants, eight of whom were selected for interview.

*Boat Landing:* Motion by Alder R. Brown, second by Alder Kjos to accept the two grants as awarded by the WisDNR. Upon roll call vote, all members present voted aye. Motion carried. Motion by Alder Bell, second by Alder R. Brown to approve Amendment No. 2 to Task Order No. 20-01, Technical Services provided by Strand Associates, Inc. Upon roll call vote, all members present voted aye. Motion carried.

*Heating, Ventilation, and Air Conditioning (HVAC) at City Hall:* Reynolds stated that he met with ASAP out of Spring Green and received an estimate and will be meeting with Johnson Controls on Friday this week for them to give us a more comparable bid on replacement of the HVAC system at City Hall. No Action.

*Advertising for Bids for 2022 Streets Improvements Project:* Motion by Alder R. Brown, second by Alder Fritz to approve advertising for bids for the 2022 Streets Improvements Project. Motion carried.

*Tractor/Mower Bids for Street Department:* Motion by Alder Kjos, second by Alder Schneider to proceed with purchasing a new tractor/mower and trade in existing three (3) pieces of equipment including a 2008 and 2009 lawn tractor and 1968 brush hog and sickle mower for a maximum net amount of \$18,500.00. Upon roll call vote, all members present voted aye. Motion carried.

*Land Purchase from City:* Motion by Alder R. Brown, second by Alder Kalish to approve Offer to Purchase from Tyler Hanold and Nick Hanold for Lot 2, Parcel #206-01329-0052, one-half acre of City land in the Industrial Park in the amount of \$6,000. Buyer to pay all closing costs and other costs associated with transfer of property. Upon roll call vote, all members present voted aye. Motion carried.

*Mask Mandate and/or COVID-19 Guidelines:* No discussion or action.

*DPW Report:* Reynolds reported that the Board of Public Works has been approved for a \$450,000, 0% interest, 10-year loan through WPPI Energy for the purchase of AMI meters, equipment, and software for automated meter reading for the Electric and Water. We are hopeful that we will get electric changed over within one year, and the water meters within two years.

*Administrator's Report:* Molzof stated that this week's Dial report includes information on Building Permits, City Signage, the ATV/UTV Route, and businesses who are interested in relocating to Boscobel.

*Police Chief's Report:* McCullick submitted report, and Copus reported that there have been ten applicants with about half of them certified for the opening at the Police Department.

*Mayor's Communications:* None.

*Mayor's Appointments:* Motion by Alder Schneider, second by Alder Kjos to approve Mayor Appointments: Jeanette Nauert to replace Bev Nice on Tuffley Community Center Commission; Jerry Vial reappoint to Park Commission, Planning Commission: replace John DuCharme with Dean Beinborn, Board of Review: replace John DuCharme with Dean Beinborn; and Library Board: Teresa Bohn to replace Greg Plotz, and reappoint Helena Robinson. Motion carried.

*Committee Board Meetings Updates / Reports:* None.

*Schedule Committee Meetings:* Personnel at 6:15 pm on Monday, February 21, 2022 and Finance Committee on Thursday February 17, 2022 at 10:00 am.

*Pay Request:* Motion by Alder Kjos, second by alder Kalish to approve Pay Request #4 and final for ADA Project #2, Pool Bath House, to CCJ Construction in the amount of \$2,244.00. Upon roll call vote, all members present voted aye. Motion carried.

*Monthly bills:* Motion by Alder Kalish, second by Alder Kjos to approve monthly bills as presented in the amount of \$968,643.67, of which are \$883,970.38 general fund, and \$2,092.45 out of Library County Funds approved by Library Board, \$233.90 from Donations Fund, \$60,000.00 from UDAG funds, \$17,572.75 from TID #4, and \$4,774.19 from Capital Projects. Upon roll call vote, all alders present voted aye. Motion carried.

*Adjourn:* Motion by Alder Kjos, second by Alder Kalish to adjourn. Motion carried.

Meeting adjourned at approximately 8:35pm.

Date Published: \_\_\_\_\_

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Stephen R. Wetter, Mayor

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Misty Molzof, City Administrator