

**Regular Meeting of the Boscobel Common Council**  
**Wednesday, September 8, 2021 at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 p.m.

Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Brenda Kalish, Alder Krissy Schneider, Alder Roger Brown, and Alder Brian Kendall (Virtual). Absent: None.

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Police Chief Jaden McCullick, Engineer/DPW Mike Reynolds, Boscobel Dial Charlie Preusser, Street Superintendent Luke Brown, Eric Sime, and Dave Butler.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 08/16/2021:* Motion by Alder R. Brown, second by Alder Kjos to approve minutes of the August 16, 2021, Common Council meeting as presented. Motion carried.

*Citizen Comments & Concerns:* Eric Sime thanked City Utility Crews for not only restoring power timely, but also for returning to clean up the area disturbed by trucks and equipment.

*Ordinance #2021-04, Chapter 20.05:* Motion by Alder Kalish, second by Alder Bell to approve Ordinance #2021-04, An Ordinance to Amend Chapter 20.05 of the Boscobel Municipal Code, Cable Television Franchise Fee. Motion carried.

*Building & Zoning Administrator Resignation:* Motion by Alder Fritz, second by Alder Kjos to accept resignation of Building and Zoning Administrator, Dennis Hampton, effective November 30, 2021. Motion carried.

*Building & Zoning Administrator Position:* Discussion regarding the building and zoning department was held and Molzof explained that there are options when looking to fill this position. Some of those options include: separating the positions and doing zoning in-house, coping with other municipalities for a full-time position split-based upon time spent in each jurisdiction, sending our requests for proposals for the same work as what Dennis Hampton has done. Attorney Wood stated that most building inspectors will not do all of what Dennis has done; for example, some of the zoning that is usually done in-house by the Clerk or zoning office staff. Molzof was directed by Council to gather information and costs on the various options and bring back to Personnel Committee for discussion and a recommendation.

*Street Closings:* Motion by Alder R. Brown, second by Alder Bell to approve street closing requests as requested: Boscobel Fire Department Request to close either the 600 Block of Wisconsin Avenue from LeGrand Street north to Kansas Street or the 100 Block of Labelle Street from Wisconsin Avenue east to Valley Street on Saturday, September 11, 2021 from 12:00 p.m. to 8:00 p.m., and to close Wisconsin Avenue from W. LeGrand Street to DuBay Street for a Tractor Pull fundraiser on September 25, 2021 from 8:00 a.m. until 11:00 p.m. Motion carried.

*City-Owned Property:* Motion by Alder Kalish, second by Alder Schneider to approve proceeding with discussions by Plan Commission to sell City-owned property, Parcel #206-00388-0000, 1021 Wisconsin Avenue. Motion carried. Misty has had a couple of people reach out to her regarding building on Wisconsin Avenue, and one of the properties they may be interested in is the City-owned lot between the Library and the Real Estate Office. The City has

about \$30,000 invested into the property from 2012/2013 when it was condemned and the building was razed. Would the City be interested in selling it, and if so, for how much?

*Heating & Cooling System Update:* No action. Dean Harville met with Johnson Controls on August 31<sup>st</sup> and they walked through all of the buildings. They will be working on an analysis and plan and be in touch.

*Commonwealth Heritage:* Motion by Alder Kjos, second by Alder R. Brown to ratify agreement and proposal with Commonwealth Heritage for Archaeological Survey at the boat landing in the amount of \$1,839.75 as presented. Motion carried.

*Vierbicher Contract:* Motion by Alder Kjos second by Alder R. Brown to contract with Vierbicher and Associates for CDBG Environmental Study for the 2022 Streets Improvement Project in the amount of \$2,500. Motion carried.

*COVID-19:* No action. Mayor informed Council that as of September 8<sup>th</sup> – our census tract 9602, with a total population of 4,272 (City of Boscobel and immediate outlying area,) had 1,851 first doses of vaccine administered, 1,757 complete doses (including the first dose #.) The City of Boscobel has had 254.8 confirmed cases of COVID over the past seven days – updated today at 2:00 p.m.

*Operator's License:* None.

*DPW Report:* Reynolds reported that the pool is officially shut down for the year. Fireman's Park Ball Diamond Project will be starting within the next couple of weeks. Next week Tuesday is the pre-construction meeting for the ADA project that will begin within the next couple of weeks. The Developers met today and are willing to act as the CDA for the City of Boscobel.

*Administrator's Report:* Molzof reported that she met with Sue Bacon and members of the Beautification Committee to discuss the future of the Boscobel Beautification Project and plantings in City greenspace and came up with a good list for spots that are up for "adoption." The Tornado Relief Donation Fund will be transferred to the County and the Committee in charge of it towards the end of the month; after that, payments will no longer be accepted into the City Account at Community First Bank. It is time to start scheduling meetings for the budget and future planning; she is hopeful that final budget hearing and adoption can occur on November 15<sup>th</sup>.

*Library Director's Report:* Miller's report was included in the packet. No questions or comments.

*Police Chief's Report:* McCullick's report was included in the packet, and he informed the Council that we recently lost another part-time officer; the difficulty filling shifts is increasing.

*Mayor's Appointments:* Motion by Alder Kjos, second by Alder to Fritz to confirm Phil Molldrem as Park Commission Mayoral Appointment.

*Committee Reports:* None.

*Schedule Committee Meetings:* Police Chief and City Administrator are meeting with the Police Union on September 16<sup>th</sup> to discuss contract negotiations. Personnel Committee will meet at 9:00 a.m. on September 21, 2021.

*Team Engineering:* Motion by Alder R. Brown, second by Alder Kalish to approve Team Engineering invoice in the amount of \$4,822.73 out of WI River Trail Trust Account. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Monthly bills:* Motion by Alder Kalish, second by Alder Kjos to approve monthly bills as presented in the amount of \$98,298.24, of which are \$92,528.31 General Fund, and \$2,791.31 out of Library County Funds approved by Library Board, \$1,394.82 from Donations Fund, and \$1,583.80 from Capital Improvements funds. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Kalish, second by Alder Kjos to adjourn. Motion carried. Meeting adjourned at approximately 7:50 p.m.

Date Published: \_\_\_\_\_

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Stephen R. Wetter, Mayor

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Misty Molzof, City Administrator