

Regular Meeting of the Boscobel Common Council Monday, November 16, 2020, 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Krissy Schneider, and Alder Roger Brown. Virtual were Alder Stephanie Brown and Alder Brenda Kalish. Absent: Alder Brian Kendall.

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Library Director Janelle Miller, Police Chief Jaden McCullick, and Engineer/DPW Mike Reynolds, Robin Orlandi, and Delta 3 Engineering Bart Nies. Virtually present were Boscobel Dial Editor Dave Krier, Tom Pelz, and Linda Haney.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 11/02/2020: Motion by Alder Roger Brown, second by Alder Gary Kjos to approve minutes of the November 2, 2020 Common Council meeting as presented. Motion carried 7-0.

Citizen Comments & Concerns: None.

Public Hearing regarding City of Boscobel Citizen Participation Plan and the CDBG Close PF Proposed Public Facilities ADA Upgrade: Mayor Wetter opened the Public Hearing at 7:02 p.m.

Bart Nies, Delta 3 Engineering, presented the group with the Proposed Public Facilities ADA Upgrade. Nies explained the Citizen Participation Plan for the Community Development Block Grant for CLOSE-Public Facilities (CDBG CL-PF) detailing that the City's LMI is at 50.18% and while that is a factor in obtaining this funding, this particular project is eligible because it satisfies the "Limited Clientele" eligibility rules. Nies went through the goals and objectives of the CDBG Program, one of which is ADA compliance. Out of the funds returned to the State of WI, The City of Boscobel still has around \$133,000 left that would be used towards this project, requiring a City match of about \$85,000. Nies explained that the program was intended to be used for community development and housing needs and asked the audience if they were aware of any housing needs at this time, no response was given. Nies detailed the proposed activities for the project:

1. Swimming Pool Bathhouse ADA improvements including a new accessible facility entrance with new exterior doors with automatic opener hardware and controls and the electrical work; alterations which include replacing the four exterior doors with automatic opener hardware and controls, women's and men's accessible shower/toilet room build out within the existing changing areas; new doors, walls, concrete, HVAC, Plumbing, and Electrical.
2. Community Center Entrance ADA Improvements that will replace the exterior door with automatic opener hardware and controls.
3. Blaine Gym Entrance ADA Improvements that will replace the exterior door with automatic door opener hardware and controls.
4. City Hall Entrance ADA Improvements include replacing the exterior door with automatic opener hardware and controls, and remove interior door and repair finished to make entrance ADA-compliant.

5. Blaine Theater Entrance ADA Improvements that will replace the exterior door with automatic opener hardware and controls.

The estimated project costs are \$218,400, of which \$133,000 that will be requested out of the Community Development Block Grant for CLOSE-Public Facilities (CDBG CL-PF) from the state, will benefit low-and-moderate-income and disabled persons, and that there will not be any persons displaced as a result of the proposed activities.

Nies explained to attendees that the CDBG CLOSE-PF Application Proposal can be changed in response to local demand and the City can apply for funding for other activities at a later date. Nies also stated that there are other housing, public facilities, and economic development activities that can be assisted with a CDBG Grant and asked the group of any awareness of the need for any of these other eligible projects.

Close Public Hearing: There being no further questions or comments from those in attendance, Alder Roger Brown made a motion to close the Public Hearing at 7:12 pm. Second by Alder Gary Kjos. Motion carried.

Resolution #11-16-2020, A Resolution Adopting A Citizen Participation Plan: Motion by Alder Gary Kjos, second by Alder Roger Brown to adopt Resolution #11-16-2020, A Resolution Adopting A Citizen Participation Plan. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Submittal of Community Development Block Grant Application for CLOSE-Public Facilities – Proposed Public Facilities’ ADA Upgrade: Motion by Alder Brenda Kalish, second by Alder Gary Kjos to approve submittal of Community Development Block Grant Application for CLOSE-Public Facilities – Proposed Public Facilities’ ADA Upgrade. Motion carried 7-0.

Resolution #11-16-2020A, A Resolution Authorizing the CDBG Close-PF Application: Motion by Alder Barb Bell, second by Alder Gary Kjos to adopt Resolution #11-16-2020A, A Resolution authorizing the CDBG Close-PF Application to be submitted by Delta 3 Engineering. Motion carried.

CDBG CLOSE PF – Proposed Facilities ADA Upgrade Certifications:

Motion by Alder Gary Kjos, second by Alder Roger Brown to approve the Initial Eligibility Certification. Motion carried 7-0.

Motion by Alder Krissy Schneider, second by Alder Steve Fritz to approve the Statement of Assurances Certification. Motion carried 7-0.

Motion by Alder Steve Fritz, second by Alder Gary Kjos to approve the Lobbying Certification. Motion carried 7-0.

Motion by Alder Roger Brown, second by Alder Gary Kjos to approve the Acquisition, Relocation, and Demolition Certification. Motion carried 7-0.

Motion by Alder Steve Fritz, second by Alder Barb Bell to approve the Fair Housing Actions Certification selecting Options 1, 5, and 7. Motion carried 7-0.

Resolution #11-16-2020B, A Resolution Authorizing Matching Funds. Motion by Alder Brenda Kalish, second by Alder Roger Brown to approve Resolution #11-16-2020B, A Resolution Authorizing Matching Funds from the City of Boscobel. Motion carried 7-0.

Bank Matching Funds Letter: Letter presented; no action taken.

Residential Anti-Displacement and Relocation Assistance Plan: Motion by Alder Roger Brown, second by Alder Gary Kjos to approve the Residential Anti-Displacement and Relocation Plan as presented. Motion carried 7-0.

2021 Budget Public Hearing: Mayor Wetter opened the Public Hearing at 7:25 p.m.

Molzof presented the proposed 2021 Budget.

There being no questions or comments, motion by Alder Steve Fritz, second by Alder Gary Kjos to close the public hearing at 7:45 p.m. Motion carried 7-0.

2021 Budget: Motion by Alder Barb Bell, second by Alder Gary Kjos to approve the 2021 Budget as presented. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Library Director Report: Retired Library Director Robin Orlandi was present and introduced Library Director Janelle Miller. Miller reported that there are great things happening at the Library, they are providing many services even though the doors are not open. Mayor Wetter welcomed Janelle Miller and thanked Robin Orlandi for her service.

Ordinance #2020-11, Amend Zoning Map: Motion by Alder Gary Kjos, second by Alder Barb Bell to approve Ordinance #2020-11, An Ordinance Amending the Zoning Map of the City of Boscobel (B-2 to R-1, 309 Warah Street, Tax parcel 206-00223-0000 and part of Tax parcel 206-00224-0000). Motion carried 7-0.

City Administrator 2021 Wage: Motion by Alder Gary Kjos, second by Alder Krissy Schneider to approve City Administrator annual salary of \$72,000 effective 1/1/2021 as recommended by Personnel Committee. Upon roll call vote, all alders present voted aye, motion carried 7-0.

Option to Purchase Extension: Motion by Alder Steve Fritz, second by Gary Kjos to approve the 10-day extension to the Option to Purchase 202 W. Oak Street from Robert Brodbeck as presented. Motion carried 7-0.

Class "B" / "Class B" Combination Liquor License: Motion by Alder Krissy Schneider, second by Alder Gary Kjos to approve "Class "B" / "Class B" combination liquor license, Bradley J. Parish, Double K's Bar & Grill LLC, 900 Wisconsin Avenue, Boscobel, WI 53805 contingent upon Kerry and Kerry Everson rescinding their current license for the same premise. Motion carried 7-0.

COVID-19: Alder Roger Brown asked members to align ourselves with the Safer At Home Order and possibly require masks, or be more proactive in stopping the spread. McCullick stated that he was not sure how much more restrictive we can be and how we would enforce it. Attorney Wood stated that this is one area of statute that needs work, and it is difficult to put these orders out there without them being challenged, and most of the orders are not legal. Alder Barb Bell stated that we have done what we can and just keep encouraging people to be considerate of others and be safe is all we can do.

Operator Licenses: None

DPW Report: Reynolds reported that the Leaf Vac has been broke down for the past week or so, and we are hopeful it will be back in service yet this week. The 4-way Stop Sign at the Bluff Street and Wisconsin Avenue intersection will be installed sometime later this week, the second Pay Request for the CDBG CLOSE funds has been amended and resubmitted and he is hopeful that we will be receiving payment soon. We are still working on cleaning up TID #5 and hopefully the details will be all worked through soon and we can finalize.

Police Chief's Report: McCullick stated that one of the new squad cars received some damage when it was parked in front of Asst. Chief Copus' house and Bob's Auto Body was the low bid and will be doing the work on it. The Police Station is shut down again, including vehicle registrations, due to COVID in hopes of keeping staff healthy and working and to minimize contact. The cat houses in town have been brought into compliance, and we need to address allowing exotic animals in the City. Attorney Wood will compile an Ordinance for the next Council meeting.

Mayors Appointments: Motion by Alder Steve Fritz, second by Alder Gary Kjos to approve Mayor's appointments: Mike Patchak as an alternate on the Zoning Board of Appeals, and Jim Reynolds to the Police Commission. Motion carried 7-0.

Mayor Communications: Grant County Economic Development Annual Meeting will be held December 2nd via zoom and the invitation was in the packet.

October Financials: Motion by Alder Gary Kjos, second by Alder Steve Fritz to approve the October Financial statements as presented. Motion carried 7-0.

Monthly bills. Motion by Alder Barb Bell, second by Alder Gary Kjos to approve monthly bills as presented in the amount of \$107,939.63, of which are \$103,755.81 general fund, and \$232.40 out of Library County Funds approved by Library Board, \$1,056.42 from Donations Fund, and \$2,895.00 from TID #5. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Krissy Schneider, second by Alder Barb Bell to adjourn. Motion carried 7-0.

Meeting Adjourned at approximately 8:25 pm.

Date Published: _____

Stephen R. Wetter, Mayor

Misty Molzof, City Administrator