

Regular Meeting of the Boscobel Common Council
Monday, October 19, 2020, 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Krissy Schneider, Alder Brenda Kalish, Alder Roger Brown, and Alder Brian Kendall. Absent: None.

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Library Director Robin Orlandi (virtual), Police Chief Jaden McCullick, Engineer/DPW Mike Reynolds, The Boscobel Dial Dave Krier (virtual), Tom Pelz, Dennis Hampton-Building & Zoning, Jeremy Faust, and Vicky Faust.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 10/05/2020: Motion by Alder Roger Brown, second by Alder Gary Kjos to approve minutes of the October 5, 2020 Common Council meeting as presented. Motion carried 8-0.

Citizen Comments & Concerns: None.

Approve Advertising bids for asbestos inspection, abatement, and demolition of building at 909 Wisconsin Avenue, Jeremy and Vicky Faust, owners: No action taken. Dennis Hampton, Building and Zoning Administrator, stated that he has been working with the Fausts and they are making some progress in getting the building tore down. Jeremy and Vicky Faust stated that they are trying to get it done and are working as diligently as they can. They have to get asbestos removed first, and once that is done, then they have to wait 10 days for DNR approval, and then can proceed with the demolition.

Finance Committee:

Update/Approve Copier/Fax/Scanner Purchase and Service Agreement: No action taken. Molzof reported that there was a decrease in the bid price after the Finance Committee meeting, and there is one more company that wants to bid. Once the debt service is finalized, she will bring back a final proposal for the two copiers.

Update/Discussion on Borrowing \$1.5 million for projects over next 3 years: No action taken. Molzof stated that she has received rate information from Community First Bank and Clare Bank and is waiting on rates from Peoples State Bank. The plan is to borrow for five years and spend the funds within three years. The three-year Capital Projects include: Cemetery Donation \$10,000; Copier Replacement \$20,000; City-Wide Assessment Re-evaluation \$100,000; End Loader \$100,000; Street Projects \$100,000; Consultants \$50,000; Police Station \$100,000; Pool Painting \$30,000; Boat Landing, WI River Trail extension, and some ADA Projects excess over grant funds, and others as may be identified in the next three years.

Update/Discussion on Borrowing \$480,000 for TID #4 to pay back Utilities: Molzof stated that this is to pay off the loan from the Utilities for TID #4, and the funds are in an Escrow Account for the Airport Hangar Project, Residential Development, and other projects as identified by the TID #4 Amendment. This will also come back as a resolution to the next Common Council meeting.

Approve bid for finalizing the work from home invoice from Total Tech: Motion by Alder Gary Kjos, second by Alder Steve Fritz to approve Total Tech bid of \$3,620.90 for anti-virus and

firewall protection out of CARES Grant Funds. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Part-time Police Officer: Motion by Alder Gary Kjos, second by Alder Brenda Kalish to approve Cody McCollough as a part-time police officer pending background check and pre-employment testing. Motion carried 8-0.

Approve pay request for 2020 LeGrand Street Improvement Project: Motion by Gary Kjos, second by Alder Roger Brown to approve Pay Request #5, final, to Gerke Excavating for the retainage in the amount of \$38,294.79. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Operator Licenses: None

DPW Report: Reynolds reported that the final LeGrand Street Project cost came in about \$614,000, about \$98,000 less than what was estimated, leaving us with more CDBG close dollars to be used towards additional projects including the ADA projects that will be in process the next couple of months. Street projects that have been approved for CDBG Application funding include Center and Warah Street, E. Oak Street, Valley Street, and Park Street. Each of these areas will have to LMI qualify; but that should not be an issue. Parker Street may have to wait a couple of years because it is considered a community-wide benefit due to Hospital access. The stop signs for the 4-way stop at Bluff Street and Wisconsin Avenue should be here in the next 2-3 weeks, and we will wait to change parking until after people have had some time to get used to the 4-way stop. The Utility Board has approved a policy for COVID-19 pay, which includes 10 days of pay without using paid time off, and any additional time would be required to come out of an employee's paid time off bank. Molzof, Reynolds, and Attorney Wood will work up policy and bring back to the next Common Council meeting for approval.

Administrator's Report: Molzof reported that 442 absentee ballots have been sent out, 285 have been returned, and tomorrow (Tuesday, October 20th) is the start of the in-person absentee voting. We will be asking people to make an appointment and they can come in during business hours to in-person absentee vote, if they choose. There are nine poll workers scheduled for the upcoming election and she will be working up a plan for the Gym on Election Day to try to reduce the risk of COVID-19 spread. Molzof will not be conducting drive-thru voting for this election. Molzof is working on the budget, finalizing a few things, and is hoping to have one more Finance Committee meeting before final budget adoption on November 16th.

Library Director's Report: Orlandi reported that the Library Board has hired Janelle Miller-Matthews as the new Library Director, and she will begin training on November 1st. The Library is working on a Halloween Story Walk, and they have been very busy.

Police Chief's Report: McCullick stated that the squads sold for \$12,375, quite a bit more than what he had anticipated.

Mayor's Appointments: None.

Committee Reports: Fire Board meets tomorrow evening.

Mayor Communications: None.

Schedule Committee Meetings: Finance will need to meet in the next couple of weeks; Molzof will be in touch with members to schedule.

September Account Balances: Motion by Alder Brenda Kalish, second by Alder Gary Kjos to approve the September account balances as presented. Motion carried 8-0.

Monthly bills: Motion by Alder Gary Kjos, second by Alder Steve Fritz to approve monthly bills as presented in the amount of \$184,954.36, of which \$147,510.83 are General Fund, and \$1,220.03 out of Library County Funds approved by Library Board, \$29,361 from Capital Improvement Fund, and \$6,862.50 from TID #5. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Gary Kjos, second by Alder Brenda Kalish to adjourn. Motion carried 8-0.

Meeting adjourned at approximately 7:45 pm.

Date Published: _____

Stephen R. Wetter, Mayor

Misty Molzof, City Administrator