

Regular Meeting of the Boscobel Common Council
Wednesday, September 9, 2020, 2020, 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Krissy Schneider, Alder Brenda Kalish, Alder Roger Brown, and Alder Brian Kendall. Absent: Alder Stephanie Brown.

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Library Director Robin Orlandi, Police Chief Jaden McCullick, Engineer/DPW Mike Reynolds, Teesha Bacon, Ray Saint, Judy Dayton, Robin Baumeister, Tom Pelz, Melissa Cregg, and Travis Ward.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 08/17/2020: Motion by Alder Roger Brown, second by Alder Gary Kjos to approve minutes of the August 17, 2020 Common Council meeting as presented. Motion carried 7-0.

Citizens Comments: Travis Ward and Melissa Hogan asked the Common Council to consider changing the intersection of Bluff Street and Wisconsin Avenue to a 4-way stop and adding back some parking stalls that were removed a couple of years ago. Not only does this intersection have visibility issues, but there is a lack of parking stalls including handicap access. Ray Saint suggested that a blinking light be put on the stop signs if the Council were to proceed with it. Improvements and Services will meet to discuss and bring back a recommendation to Council at a later date.

Chamber Update: Teesha Bacon stated that the Chamber has spent \$4,800 of the \$5,000 in Room Tax funds received on Grant County Tourism, advertising, and promotion. The 2020 golf outing went well, and Jason Hill volunteered to help in 2021. They are planning the Firecracker Run, T-Ball Tournament, Car Cruise, Banquet, and Golf Outing for 2021. Alder Brian Kendall asked if they had considered a Canoe/Kayak race or Canoe Poker Run.

Resolution #09-09-2020, TID #5: Motion by Alder Brenda Kalish, second by Alder Roger Brown to approve Resolution #09-09-2020, A Resolution Creating Tax Increment District No 5. Upon roll call vote, all alders present voted aye. Motion carried 7-0. Reynolds stated the Joint Review Board met for their initial meeting, the Plan Commission held their public hearing and approved the Resolution, and the final step will be a Joint Review Board Meeting scheduled on September 29, 2020.

Ordinance #2020-10, Chapter 10: Motion by Alder Steve Fritz, second by Alder Gary Kjos to approve Ordinance #2020-09 to amend Chapter 10 of the Municipal Code as it pertains to public nuisances. Motion carried 7-0. Attorney Wood stated that there has been a recent case regarding the abatement process, and his recommendation would be to make this change to separate out various abatement types so that we are giving proper notice for the abatement process.

City Hall Walk-UP Window & Other Equipment bids for Administration: Motion by Alder Krissy Schneider, second by Alder Roger Brown to approve the walk-up window and necessary improvements up to \$6,021.80 out of COVID-19 CARES Act Grant Funds. Upon roll call vote, all alders present voted aye, motion carried 7-0.

Motion by Alder Roger Brown, second by Alder Brian Kendall to approve purchasing computers for the Council Chambers in the amount of \$3,149.55 from Total Tech. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Phone System at City Hall: Molzof explained that our phone system is at least 30 years old, is no longer serviceable and she has been exploring options for upgrading due to COVID-19, and giving staff the ability to work from home or other locations in the event that City Hall has to be closed down. The VOIP system she has been researching will lower the monthly phone bills from \$1,400 per month to about \$500 per month, saving about \$900 per month or \$10,800 per year throughout the City and Utilities. The total cost of the system is between \$8-10,000 and we could use COVID-19 Cares Act Grant funds to replace the system. Discussion regarding the phone system was had, and members asked Molzof to bring back three quotes and someone to speak on behalf of the system at the next meeting.

Capital Improvement Plan: Reynolds presented a map showing proposed future street projects and completed ones over the last 30 years. Discussion was held regarding street maintenance, reconstruction, and future needs.

Delta 3 Engineering Proposal – ADA Bath House: Motion by Alder Steve Fritz, second by Alder Gary Kjos to approve Delta 3 Engineering proposal to submit documents for CDBG Close \$ approval to the state for \$2,520. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Delta 3 Engineering Proposal – ADA Grant Writing: Motion by Alder Gary Kjos, second by Alder Brenda Kalish to approve Delta 3 Engineering for CDBG Close \$'s grant writing for ADA projects at various city buildings in the amount of \$4,250. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Approve pay request for 2020 LeGrand Street Improvement Project: Motion by Alder Brenda Kalish, second by Alder Gary Kjos to approve Pay Request #4 to Gerke Excavating in the amount of \$189,348.46. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Approve pay request for 2020 Street Maintenance Project: None.

Temporary Class “B”/“Class B” Picnic License: Motion by Alder Gary Kjos, second by Alder Krissy Schneider to approve Temporary Class “B”/“Class B” Picnic License for Antique Club, 506 Airport Road, on October 3-4, 2020. Motion carried 7-0.

Operator Licenses: Motion by Alder Roger Brown, second by Alder Brenda Kalish to approve Cole Allen Hanson Operator License. Motion carried 7-0.

DPW Report: Reynolds reported that WRTO received a TAP Grant in the amount of \$1.3 million for trail extension from the Railroad to Riverview Lane. The work has to be completed within four years and will be 80% funded by the grant; therefore, they will need to obtain 20% of that through fundraising and community funding. WRTO has asked UW-Platteville Engineering Department to complete a feasibility study of extension from Woodman to Wauzeka and the cost to get either the Lansing Bridge or the two Lone Rock bridges for the river crossing. The Water Department has been busy flushing hydrants caused by an issue at the reservoir with a plug that needed to be replaced during the installation of the new SCADA system. The Packers posters are here, and Council members can take what they want after the meeting tonight.

Administrator's Report: Molzof reported that there are about 330 Absentee Ballot requests for the November election already. The ballots should be here the end of September, and she will get all existing requested ballots out the first week in October. She has been finalizing August Financial Statements and is hopeful that department heads will have them to start working on their 2021 budget requests by the end of the week. Molzof and Reynolds have been discussing

future capital projects along with borrowing options and will be ready to present to Finance Committee later this month. Molzof would like to try and get a newsletter out with the next utility bills to go over a few things that there seems to be a lot of questions about and to share information regarding the Comprehensive Plan Update in hopes of getting City residents involved in the future planning process of the City.

Library Director's Report: Pelz stated that the Library Board is looking for a new Director as the newly hired Michelle Tryggestad had left for another opportunity. They are hopeful that they will have someone on board the first part of October so that Retiring Director Orlandi can start enjoying her retirement.

Police Chief's Report: McCullick stated that they are looking for part-time officers and have recently put an ad on Wiley Net, we should decide on Halloween at the next Council meeting, Total Tech has the new squads set up and he has been very pleased with the service and set-up. The vehicles have had some mechanical issues and based upon conversation with other departments, we are not alone in having these issues. Freymiller cleaned his property up, and the ducks and chickens on East Oak Street are gone.

Mayor's Appointments: None.

Schedule Committee Meetings: Improvement and Services, Monday, September 21st at 6:30 pm and Finance Committee on Thursday, October 1st at 4:30 pm.

Monthly bills: Motion by Alder Brenda Kalish, second by Alder Gary Kjos to approve monthly bills as presented in the amount of \$250,085.24, of which \$233,766.54 are general fund, and \$956.88 out of Library County Funds approved by Library Board, \$347.07 from Donations Fund, \$4,000 from Room Tax Fund, \$108 from TID #4, and \$10,906.75 from TID #5. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Roger Brown, second by Alder Gary Kjos to adjourn. Motion carried.

Meeting Adjourned at approximately 8:32 pm.

Date Published: _____

Stephen R. Wetter, Mayor

Misty Molzof, City Administrator