

Regular Meeting of the Boscobel Common Council
Monday, August 3, 2020, 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 7:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Gary Kjos, Alder Steve Fritz, Alder Stephanie Brown, Alder Krissy Schneider, Alder Brenda Kalish, Alder Roger Brown, and Alder Brian Kendall. Absent: None.

Others Present: City Attorney Ben Wood, City Administrator Misty Molzof, Library Directors Robin Orlandi & Michelle Tryggestad, Police Chief Jaden McCullick, and Engineer/DPW Mike Reynolds, Dr Thomas Pelz, and Dial Editor Dave Krier.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 7/20/2020: Motion by Alder Roger Brown, second by Alder Gary Kjos to approve minutes of the July 20, 2020 Common Council meeting as presented. Motion carried 8-0.

CSM Parcel #206-01029-0150, Lot 16 Pine Shores Estates: Motion by Alder Gary Kjos, second by Alder Brenda Kalish to approve CSM for Parcel #206-01029-0150, Lot 16 Pine Shores Estates, R-2 Multi-Family Residential Zoning District as recommended by Plan Commission. Motion carried 8-0.

CSM Parcel #206-00224-0000, 206-00223-0000, 206-00222-0000, 307, 309, 311 Warah Street: Motion by Alder Barb Bell, second by Alder Brenda Kalish to approve CSM for Parcel #206-00224-0000, 206-00223-0000, 206-00222-0000, 307, 309, and 311 Warah Street respectively, B-2 Highway Commercial Zoning District as recommended by Plan Commission. Motion carried 8-0.

Approve CDBG-RLF Housing Committee recommendation to close CDBG-RLF Program: Motion by Alder Brenda Kalish, second by Alder Barb Bell to approve closing the CDBG-RLF Housing Program, retaining actual Administrative costs up to 17% of the loan payoffs as recommended by the CDBG-RLF Commission based upon new guidelines and requirements. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Approve hiring Aaren Schulz: Motion by Alder Steve Fritz, second by Alder Krissy Schneider to approve hiring Aaren Schulz as temporary, part-time COVID-19 cleaning/sanitizing help at \$7.50 per hour for 5-10 hours per week as needed. Motion carried 8-0.

Poll Workers: Motion by Alder Krissy Schneider, second by Alder Brenda Kalish to approve Katie Reynolds, Jo Sommers, Roger Thompson, and Rita Thompson as Poll Workers for 2020. Motion carried 8-0.

Advertising Bids for City Hall COVID-19 remodeling project: Motion by Alder Roger Brown, second by Alder Brenda Kalish to approve advertising for bids for City Hall COVID-19 Remodeling Project as presented. Motion carried 8-0.

TID No 5 Creation: Reynolds explained that the process has started for TID No. 5 creation and the Joint Review Board is being notified that a meeting will need to be held between August 10th and August 19th; Plan Commission will hold a Public Hearing on August 26th.

Comprehensive Plan Update: Molzof stated that staff will be meeting with SWWRPC – Troy Maggied on August 5th for updates and scheduling.

COVID-19 Updates, including Virtual / In-Person Meetings, Supplies, Face Coverings, Etc.: Motion by Alder Roger Brown, second by Alder Barb Bell to proceed with getting estimates on tablets and emails for alderpersons. Motion carried. Discussion was held regarding virtual and in-person meetings. Most of the members were in favor of in-person meetings; however, are open to virtual meetings, if necessary, and are OK with Mayor Wetter making the determination through an Emergency Proclamation at any time he sees fit. Attorney Wood explained that there is a difference between Robert's Rules and the Open Meetings Law, and the state has been looking at this for quite some time.

Approve Pay Request for 2020 LeGrand Street Improvement Project: Reynolds reported that the flatwork should be complete tomorrow, and the blacktop is set for the end of August.

Approve Pay Request for 2020 Street Maintenance Project: Motion by Alder Brenda Kalish, second by Alder Steve Fritz to approve Pay Request #1, Struck & Irwin, in the amount of \$9,743.70, for completed Prep Work. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Operator Licenses: Motion by Alder Roger Brown, second by Alder Steve Fritz to approve Operator License for Alecia Marie Rutherford. Motion carried 8-0.

DPW Report: Reynolds reported that the CDBG reimbursement request was submitted and rejected due to more information on Engineering and Administrative costs needed; will be resubmitted in the next couple of days. Delta 3 Engineering will be here tomorrow to meet and discuss a proposal for the Engineering and Application for CDBG Close Funds for the ADA Projects including accessibility for City Hall, Tuffley Center, Blaine Gym, Blaine Theater, and Pool Bath House. The Street Maintenance Slurry Seal is supposed to begin the first or second week in August, and the Jet-Vac Machine is here.

Administrator's Report: Molzof reported Jen has been Deputy Clerk / Deputy Treasurer for six months already, and the Personnel will meet on Thursday, August 6th to discuss and give recommendation. We will have a Finance Committee meeting on August 17th prior to Council to go over current financials and start discussing 2021 Budget.

Library Director's Report: Orlandi reported that the Library is proud to welcome Michelle Tryggestad as the new Director. Tryggestad was present and introduced herself. Kalish stated that there will be a meet and greet and farewell open house at Kronshage Park on August 26th from 4:00 pm – 6:00 pm.

Police Chief's Report: McCullick stated that the Police Squads will be going up for bid on Wisconsin Surplus Auction, Gene Freymiller's property is quickly filling up and we have 12 months to continue to abate a property from the first day it was abated, so we will be going in next week and cleaning it up again.

Mayor's Appointments: Motion by Alder Gary Kjos, second by Alder Krissy Schneider to approve resignation of Joel Leonard from Boat Landing Commission. Motion carried 8-0.

Committee Reports: Alder Steve Fritz stated that the Boat Landing Commission met just prior to this meeting and they are working on the parking issues. They discussed signage, and the possibility of dredging the boat landing and creating another launch/load area.

Mayor Communications: Mayor Wetter thanked Library Director Robin Orlandi for her years of service to the City and wished her well on her retirement.

Schedule Committee Meetings. Personnel 8/6/2020 at 3:00 pm, and Finance 8/17/2020 at 6:00 pm.

Monthly bills. Motion by Alder Brenda Kalish, second by Alder Gary Kjos to approve monthly bills as presented in the amount of \$141,903.38, of which \$119,409.47 are General Fund, and \$2,340.03 out of Library County Funds approved by Library Board, \$153.88 from Donations Fund, and \$20,000 from TID #4 for playground equipment. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

Adjourn: Motion by Alder Steve Fritz, second by Alder Stephanie Brown to adjourn. Motion carried.

Meeting Adjourned at approximately 8:15 pm.

Date Published: _____

Stephen R. Wetter, Mayor

Misty Molzof, City Administrator