

A Regular Meeting of the Boscobel Common Council Monday, December 8, 2025, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Gary Kjos, Alder Roger Brown, Alder Steve Fritz, Alder Stephanie Brown, Alder Milt Cashman, Alder Cody Trumm and Alder Jessie Esser. Absent: Alder Langner

Others Present: DPW/City Engineer Mike Reynolds, City Administrator Patricia Smith, Chief of Police Travis Dregne, Water Superintendent Hershel Marks and Joe Hart.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes November 17, 2025: Motion by Alder Cashman second by Alder Kjos to approve minutes from November 17, 2025, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Business:

Public Hearing on 2026 General Fund Budget and to set 2025 Property Tax Levy: Motion by Alder Cashman second by Alder Fritz to open the Public Hearing. Motion carried. City Administrator Smith made a presentation on the 2026 General Fund Budget and process.

Close Public Hearing: Motion by Alder Cashman second by Alder R. Brown to close Public Hearing. Motion carried.

Approve 2026 General Fund Budget and set Tax Levy: Motion by Alder Kjos second by Alder Cashman to approve 2026 General Fund Budget and set Tax Levy. Upon roll call vote all Alders present voted aye. Motion carried 7-0.

Administrative Reports:

DPW Report: DPW/City Engineer Reynolds informed that the Electric Rate Increase Public Hearing took place on November 18, 2025, took place with no public attendance nor comments to the PSE. The meeting went smoothly. Reynolds is looking for approval shortly after the first of the year. This increase is for step 1 and step 2 will take place after the completion of the new Substation which the earliest will be Q1 2026 but more likely end of Q2 2026. Reynolds shared he hopes the Solar Project will be complete the week of December 8, 2025. Reynolds is hoping the weather cooperates as there will need to be a crane to do the switch and certify the solar field, so all is complete for the Prison. Reynolds stated this process started in March of 2024. Reynolds communicated that he is still waiting to see what the City will be awarded for the 2026 Street Project and we should hear more in Q1 2026. Reynolds did share that he completed the Street Rating Report prior to the big snowfall that occurred. Reynolds provided an update to the WRTO and Reynolds received a proposal from the railroad regarding the bridge. The proposal was larger than expected but WRTO is going to try for additional grant dollars. The proposal requires a 25-year lease. Reynolds closed by informing that the Housing Authority has accepted an offer on the spec home in Pine Shore Estates.

City Administrator: City Administrator Smith thanked the Common Council for approving the 2026 Budget. Smith then informed regarding the process starting the next day on calculating taxes from the county and preparing the notices which will be mailed on or before the week of December 17, 2025. Smith also shared the next project will be to start getting ready for the 2025 audit fulfilling requests for

data from the audit team. Smith is also doing final reconciliations and general ledger review and clean-up. Smith also shared she was invited to the Pool Committee and will assist in Project Management of the fundraising campaign. Smith also shared that she would like to create a Summer Concert Series on Wednesday nights from 5:00pm – 9:00pm from the beginning of June to end of August. Smith will be looking for local sponsors for each night and working with local business and non-profits to provide food and drink. Smith will keep the Common Council up to date as to the progress.

Chief of Police: Chief Dregne provided an update that he will be getting bids on a replacement squad and will be sticking with the Dodge Durango. Dregne shared that he redesigned the shoulder patch for the officer uniforms. Dregne shared he received feedback from his officers, and it is more current and fresh with a very minimal expense. Dregne informed that he applied for an Opioid Grant and was awarded \$3,150.00 the monies will be used for Opioid training and awareness. Dregne is also applying for a grant Byrum Grant which is a matching 50/50 grant. Dregne participated in a Grant Finder Training which aids in determining which are applicable to our area. Dregne shared that he will start employee evaluations in 2026 and will be completed twice a year. This will be a tool to help recognition and development. Dregne communicated by passing out a survey to collect feedback regarding the Police Department. Dregne confirmed we will start to enforce and create awareness on alternate side parking. Dregne closed in stating they have received a lot of baked goods from the community.

Library Director: None.

Mayor: None.

Discussion and Action on Installing Utility Lights on Wisconsin River Bridge: Alder Trumm made a request to install utility lights on the Wisconsin River Bridge. Upon further discussion it was determined that the City Administrator would work to identify the process and who is responsible for paying for the light installation. No Action.

Review/Approve 2024 Audit Results: Motion by Alder R. Brown second by Alder Esser to approve the 2024 Audit Results. Motion carried.

Approve Closing TID #4 and Borrowed Funds Checking Accounts: Motion by Alder Trumm second by Alder Kjos to approve closing the TID #4 and Borrowed Funds Checking account and deposit into City General checking account. Motion carried.

Approve June 30, 2026, as Termination Date for Mike Reynolds: Motion by Alder Cashman second by Alder Kjos to approve termination date for Mike Reynolds on June 20, 2026. Motion carried.

Approval Mayoral Appointment: Steve Fritz, Airport Commission: Motion by Alder Cashman second by Alder Kjos to approve Alder Steve Fritz to Airport Commission. Motion carried.

Approve Street/Alley Closing Requests: None.

Approve Licenses:

- a. Approve Application for Alcohol Beverage Operator's License – Sara J. Monroe, Piggly Wiggly.

Motion by Alder Kjos second by Alder Trumm to approve Alcohol Beverage Operator's License for Sara J. Monroe, Piggly Wiggly. Motion carried.

Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates:

- a. Approve Personnel Committee Recommendation to approve 2026 Wage Rates.

Motion by Alder Fritz second by Alder Kjos to approve 2026 Wage Rates. Motion carried.

b. Approve Personnel Committee and Board of Public Works Recommendation to hire Hershel Marks as Director of Public Works Effective January 1, 2026.
Motion by Alder Fritz second by Alder Trumm to approve hiring Hershel Marks as Director of Public Works effective January 1, 2026, with a 6-month probationary period. Motion carried.

Approve Special Pay Requests: None.

Approve Payment of Monthly Bills: Motion by Cashman second by Alder Esser to approve monthly bills, as presented, with the invoice amount of \$392,609.89 of which was paid in the amount of \$392,609.89. Upon roll call vote, all Alders present voted aye. Motion carried 6-0. (Alder R. Brown departed early).

Adjourn: Motion by Alder Cashman second by Alder Kjos to adjourn. Motion carried.

Meeting was adjourned at approximately 7:56 p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator