

A Regular Meeting of the Boscobel Common Council Wednesday, September 3, 2025, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Gary Kjos, Alder R. Brown, Alder Steve Fritz, Alder Stephanie Brown and Alder Jessie Esser. Absent: Alder Milt Cashman, Alder Caleb Langner and Alder Cody Trumm.

Others Present: DPW/City Engineer Mike Reynolds, City Administrator Patricia Smith, Chief of Police Travis Dregne, Street Superintendent Luke Brown, Water Superintendent Hershhal Marks, Jamie Ralph, Carol Roth and Joe Hart. Virtual: None.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes August 18, 2025: Motion by Alder R. Brown second by Alder Fritz to approve minutes from August 18, 2025, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Business:

Administrative Reports:

DPW Report: DPW/City Engineer Reynolds stated that the Substation Project is progressing, the gravel is in and they are waiting for the structural steel that is fabricated and waiting to be delivered. Reynolds informed that he had a meeting with the PSC along with WPPI regarding the Electric Rate Increase. All looks good and the PSC approved a 9.33% rate increase. Reynolds shared the increase will be a 2-step process. The first rate increase will be 5.5% increase based on 2025 expenses and revenues. Once the substation is complete the remaining 3.8% will be implemented. Reynolds communicated that he will be completing the Recycling Grant Application this month and it is due October 1, 2025. There will be some new rules and changes thus causing for a new Recycling Ordinance which needs to be completed by April 30, 2026. Reynolds updated that the water reservoirs have been cleaned and the project is closed. Reynolds closed in stating the WRTO had a meeting with the DOT and Engineers regarding the trail that went under the railroad bridge. Reynolds thinks the proposal was acceptable but has not heard word back as of the meeting date. Reynolds thinks the cost will be less for that item in the project.

Administrator's Report: City Administrator Smith communicated that she is working on the wage analysis for the 2026 budget. Smith shared she needed to reschedule Finance Committee until later in the month of September.

Police Chief's Report: Chief Dregne updated that he has been busy getting background checks and setting up the possible new Police Officer. Dregne shared that school is back in session and his SRO is working to be present at the school. SRO presence will continue to be important. Dregne informed that a planning meeting will take place September 22, 2025, for an upcoming joint training session (active shooter scenario) with the Boscobel School, Boscobel Fire Department., EMS, Emplify Boscobel Hospital and Boscobel PD.

Library Director: None.

Mayor: None.

Update on Boscobel & Rural Fire District and EMS, Carol Roth: Carol Roth presented the need for the New Fire District Building that they need to create the concepts designs. Roth mentioned the cost will be approximately \$250,000 and they have raised ½ of that amount. That leaves \$125,000, to be split amounts the other municipalities within the district. Since the City of Boscobel pays 50% of the assessment we will need to factor in \$62,500. Smith will incorporate into the Capital Budget for 2026. No action.

Review Maintenance Responsibilities for Snowmobile Bridge Across Sanders Creek for Continued use of City Property: Motion by Kjos second by Esser to approve telling the Snowmobile Club that they are responsible for removing the debris from the creek area due to flooding. Reynolds will convey the message and ask them to complete it within 2 weeks. Motion carried.

Discussion/Action on Requested Stop Signs: Discussion was made regarding adding a 4-way Stop Sign at Wisconsin Ave., & Buchannon. With the Stop Sign at Wisconsin Ave., and Bluff St., it was determined not an immediate need as there are crossing guards at that intersection. No action.

Discussion and Action on Street/Alley Closing Requests: None.

Approve Licenses:

- a. Approve Alcohol Beverage Operator's License, Shyanne L. Koppen, Family Dollar.
 - b. Approve Alcohol Beverage Operator's License, Nichole K. Erdmann, Family Dollar.
- Motion by Alder Kjos second by Alder R. Brown to approve licenses as presented. Motion carried.

Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates:

- a. Approve Personnel Committee Recommendation to Hire Kyle Jorgenson for Police Officer. Motion by Alder Fritz second by Alder Kjos to approve hiring Kyle Jorgenson for Police Officer. Motion carried.
- b. Approve Personnel Committee Recommendation to Accept Retirement of Mike Reynolds, effective January 2, 2026. Motion by Alder R. Brown second by Alder Kjos to approve retirement of Mike Reynolds on January 2, 2026. Motion carried.
- c. Approve Personnel Committee Recommendation to Post Job Position for DPW/City Engineer. Motion by Alder Kjos second by Alder R. Brown to approve positing a Job Position for DPW/City Engineer. Motion carried.

Approve Special Pay Requests:

- a. Approve Pay Request for Fahrner Asphalt Sealers for Street Maintenance Contract. Invoice was not prepared by the time of the meeting. No action.

Approve Payment of Monthly Bills: Motion by Alder Kjos second by Alder Esser to approve monthly bills, as presented, with the invoice amount of \$174,096.94 of which was paid in the amount of \$174,096.94. Upon roll call vote, all Alders present voted aye. Motion carried 5-0.

Adjourn: Motion by Alder Esser second by Alder Kjos to adjourn. Motion carried.

Meeting was adjourned at approximately 7:45p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator