

A Regular Meeting and Public Hearing of the Boscobel Common Council Monday, April 7, 2025, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Roger Brown, Alder Gary Kjos, Alder Milt Cashman, Alder Cody Trumm, Alder Steve Fritz, Alder Brian Kendall and Alder Stephanie Brown. Absent: Alder Jessie Esser.

Others Present: DPW/City Engineer Mike Reynolds, City Attorney Ben Wood, City Administrator Patricia Smith, Street Superintendent Luke Brown and Joe Hart. Virtual: None.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes March 17, 2025: Motion by Alder R. Brown second by Alder Kjos to approve minutes from March 17, 2025, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Business:

Administrative Reports:

DPW Report: DPW/City Engineer Reynolds provided an update on the multi-use trail, WRTO, 3 of the 4 landowners have signed and he anticipates the final owner will sign in the following week. Reynolds shared that there is a snag with the railroad. The railroad will accommodate the bridge, however, it is putting the costs back on the City of Boscobel. Reynolds is working with the DOT to ensure that the railroad will cover the costs. The costs may be limited to 20% of the total costs but it will still be determined if there will be any costs to the City of Boscobel. Reynolds informed that the substation project will start the excavation process and concrete will go in early May. Reynolds communicated that he is in the process of submitting the DNR Recycling Annual Report for 2024. The report needs to be completed by the end of April, 2025. Reynolds shared that he has received some complaints regarding West Oak St., the road is very rough. Reynolds stated that he is waiting for the weather to improve before they start work on improving the street while still watching the costs. Reynolds updated that a speed bump was ordered for the pool and it seems to work for what will be needed for the season so another one was ordered. They will maintain how they perform.

Administrator's Report: City Administrator Smith communicated that the election went well with 835 voters. Smith updated that the audit took place with an onsite visit and the team was very interactive. Smith shared in the exit interview we had 50% less adjustments from last year, which is an improvement. In the discussion there were more efficiencies identified to incorporate into our business practice for 2025. Smith communicated that there will be some follow-up work done and no word when to expect the final report which will be in a future Common Council meeting. Smith informed that our ETF platform, which is our State Benefit provider, is going through a major conversion this summer so there are activities that need to be completed by the City throughout the timeframe.

Police Chief's Report: None.

Library Director: None.

Mayor: None.

Approve Delta 3 for Preliminary Design, Permits and Clean Water Applications for 2026 Streets Improvement Project: Motion by Alder Cashman second by Alder Kjos to approve Delta 3 for Preliminary Design, Permits and Clean Water Applications for 2026 Streets Improvement Project with a cost of \$30,000. Upon roll call vote, all Alders present voted aye. Motion carried. 7-0.

Approve Requesting Bids for 2025 Street Maintenance Project: Motion by Alder Fritz second by Alder Cashman to approve requesting bids for the 2025 Street Maintenance Project. Motion carried.

Approve Requesting Bids for 2025 Streets Improvement Project: Motion by Alder Cashman second by Alder Fritz to approve requesting bids for the 2025 Streets Improvement Project. Motion carried.

Approve Requesting Bids for Stump Removal: Motion by Alder Trumm second by Alder Kjos to approve requesting bids for Stump Removal. Motion carried.

Approve 2025-2034 Capital Improvement Plan: Motion by Alder Cashman second by Alder Kjos to approve 2025-2034 Capital Improvement Plan. Motion carried.

Approve Mayoral Appointments:

- a. Mary Lee – Boscobel Housing Authority.

Motion by Alder Kjos second by Alder Fritz to approve Mary Lee to the Boscobel Housing Authority. Motion carried.

Discussion and Action on Street/Alley Closing Requests:

- a. Boscobel Track Meet, May 9, 2025, Request “No Parking” “Designated Bus Parking Only” East Side of Wisconsin Avenue from Southview Rd. to Brindley St., 2:00pm to Midnight, Tom, CESA #3.

Motion by Alder R. Brown second by Alder Trumm to approve the May 9, 2025, Request for Parking. Motion carried.

- b. Trunk or Treat, October 25, 2025, 4:00pm to 8:00pm, Wisconsin Avenue Closed from Le Grand St. to Oak St., Bounce Houses and Food Trucks, Gina Miller.

Motion by Alder Fritz second by Alder Cashman to approve the Trunk or Treat on October 25, 2025. Motion carried.

Approve Licenses:

- a. Review/Approve Application for Alcohol Beverage Operator’s License, Dawson Albert Sallee, Family Dollar, Logan Lee Shriver, Family Dollar.

Motion by Alder Kjos second by Alder Trumm to approve Operator’s License for Dawson Albert Sallee. Motion carried.

- b. Application for Peddlers, Canvasser and Transient Merchants Permit, WCCU Mobile Bank Truck, Dollar General Parking Lot, Brittney Hengel, WCCU, 12-Month Permit.

Motion by Alder R. Brown second by Alder Kjos to approve application for WCCU Mobile Bank. Motion carried.

Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates: None.

Approve Special Pay Requests: None.

Approve Payment of Monthly Bills: Motion by Alder Cashman second by Alder Kjos to approve monthly bills, as presented, with the invoice amount of \$60,272.20 of which was paid in the amount of \$60,272.20. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Trumm second by Alder Cashman to adjourn. Motion carried.

Meeting was adjourned at approximately 7:28 p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator