

A Regular Meeting of the Boscobel Common Council Monday, September 23, 2024, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Roger Brown, Alder Gary Kjos, Alder Jessie Esser, Alder Milt Cashman, Alder Brian Kendall, Alder Cody Trumm and Alder Steve Fritz. Absent: Alder Stephanie Brown.

Others Present: DPW/City Engineer Mike Reynolds, Chief of Police Travis Dregne, City Administrator Patricia Smith, Street Superintendent Luke Brown, Library Director Janelle Miller and Joe Hart. Virtual: None.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 09/09/2024: Motion by Alder R. Brown second by Alder Kjos to approve minutes of the September 9, 2024, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Administrative Reports:

DPW Report: DPW/City Engineer Reynolds reported that The City of Boscobel received a DNR Grant in the amount of \$560,370, for the Wisconsin River Trail Organization (WRTO). Reynolds stated this final amount will cover most expenses. The Grant will not cover purchase of land, which will need to be done. Reynolds shared that WRTO has raised a fair amount of money towards the project. Reynolds is thinking they will start to reach out to property owners towards the end of the year to start negotiations on the land that is needed to purchase or obtain an easement. Reynolds did inform the Common Council regarding an award that was presented to the Board of Public Works at the last WPPI Annual Conference in Wisconsin Dells, WI. The award was for the milestone of 125 years. Reynolds shared that he is waiting for dump truck bids. Reynolds communicated that he will be looking for diesel engines. Reynolds informed the Recycling Grant was submitted. Reynold provided an update on the communications with the Railroad. He stated the response from the Railroad was that they did not receive any complaints. Reynolds replied stating the complaints we are receiving are for the actual crossing as we receive a lot of traffic on the crossing. Reynolds closed in saying he is still waiting for a reply.

Administrator's Report: City Administrator Smith communicated that dates are set for Finance Committee reviewing the 2025 Budget in four meetings. Smith would like to have complete by November 18, 2024. Smith shared the proposed budget is annualized throughout the end of 2024. Smith shared the Department Managers will receive their reports to set their budget which will be shared in the first meeting. Smith informed that she will be taking a more detailed approach for salary and benefits in 2025. This should provide budgets will be more accurate for salary and benefits in 2025. Smith reported the election activity is high with registrations and absentee ballots.

Police Chief's Report: Chief Dregne communicated that he competed the FBI Audit with a lot of changes around cyber security. Dregne will need to order a Yubico Key for multifactor authentication for each employee. Assistant Chief Kirshbaum is in his last week of training. Dregne informed that he is working on radio quality with his team and testing an application that works through cell phones. This may be a nice option until the tower is complete which should help quality. Dregne closed that he is wrapping up with nuisances before the winter arrives.

Library Director: Director Miller updated that they are still waiting on word for the grant opportunity which they should receive a response in October. Miller updated they will be starting with Autumn Story Time working in conjunction with the Boscobel Elementary School.

Mayor: None.

Approve Waiving Permit Fee for Depot Park Shelter: Motion by Alder Cashman second by Alder Kjos to approve waiving permit fee for Depot Park Shelter. Motion carried.

Review 2023 Audit Results: Administrator Smith went over the summary of findings in the 2024 which were provided in the packet.

Discussion and Action on Street/Alley Closing Requests:

- a. Block Party, October 6, 2024, 1:00 P.M. to 5:00 P.M., Wisconsin Ave., Mary St., to Parker St., 4 Barricades Needed, Justin Dull.

Motion by Alder R. Brown second by Alder Esser to approve the Block Party on October 6, 2024. Motion carried.

Approve Licenses:

- a. Application for Alcohol Beverage Operator's License:
 - i. Reanna Gail Kvigne, New Horizons.

Motion by Alder Esser second by Alder Kjos to approve Alcohol Beverage Operator's License for Reanna Gail Kvigne, New Horizons. Motion carried.

Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates/Reports: None.

Approve Special Pay Requests: None.

Approve August 2024 YTD Financials: Motion by Alder Cashman second by Alder Esser to approve the August 2024 YTD Financials. Motion carried.

Approve Payment of Monthly Bills: Motion by Alder R. Brown second by Alder Fritz to approve monthly bills, as presented, with the invoice amount of 104,664.82 of which was paid in the amount of \$80,785.69. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Kjos second by Alder Cashman to adjourn. Motion carried.

Meeting was adjourned at approximately 7:39p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator