

A Regular Meeting of the Boscobel Common Council Monday, August 5, 2024, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Roger Brown, Alder Gary Kjos, Alder Jessie Esser, Alder Milt Cashman, Alder Stephanie Brown, Alder Brian Kendall and Alder Steve Fritz. Absent: Alder Cody Trumm.

Others Present: DPW/City Engineer Mike Reynolds, City Administrator Patricia Smith, Jayzen Brades-Esser, Rex Smith and Joe Hart. Virtual: None.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 07/22/2024: Motion by Alder Kjos second by Alder Cashman to approve minutes of the July 22, 2024, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Administrative Reports:

DPW Report: DPW/City Engineer Reynolds communicated that the AMI Training for electric and water is complete. Reynolds shared that concrete work will be done on the path out towards the Boat Landing. In addition, Reynolds stated Findorff excavated, for the City based on their appreciation of additional items requested during the project, a sidewalk from the parking lot to the West Shelter that will be ADA accessible, so concrete will be poured there and then a location on Pearl St., that had some damage. Reynolds shared that he put out information for the truck bids. Reynolds closed by stating he has not heard back regarding the Substation Project.

Administrator's Report: City Administrator Smith communicated that our 2023 Audit is in final review and approval stage with Johnson & Block. Smith further shared that all is set for the Partisan Primary Election on August 13, 2024. Smith shared that she would start the 2025 Budget earlier and hopes to have finalized in October 2024. Smith closed by stating she is starting the Chart of Accounts Project and hopes to present it in the upcoming Finance Committee meetings.

Police Chief's Report: Chief Dregne communicated that he attended Trak Training the previous week. It is a required training within the first year of a new incoming Police Chief. Dregne shared that he found some items that will need to be addressed to get the department into compliance specific to data integrity. Dregne is working with Total Tech on the items needed along with incorporating background checks for external employees who access the Police Building. Dregne further shared the process on open records request specific to bodycam videos. Dregne stated that he needs to review the footage to provide privacy. Dregne stated there is software available to assist in redacting certain information from the footage. Dregne would like to incorporate a fee to pass on that cost for those who are requesting videos that require redaction. Dregne stated that the new Durango had arrived. Dregne shared that Total Tech cannot install the equipment in the vehicle until October 2024. Dregne stated the other cruiser is running OK at this time. Dregne also stated when we are ready to obtain the new vehicle for the next K9, he may explore buying a vehicle that is already on the lot so there is not a long wait like we experienced with the new Durango. Dregne provided an update on the Nuisance Process, the Pearl St., complaint has been abated and squatters have been evicted. There are a couple of locations that are scheduled for abatement in the coming weeks. Dregne closed with the volume of work that the department has been experiencing. They are extremely busy.

Library Director: None.

Mayor: None.

Review/Approve Municipal Agreement with WisDOT for STH 133 Improvements: Motion by Alder R. Brown second by Alder Kjos to table this item and request for more information. Motion carried.

Approve Limited Use of City Employees for Depot Park Shelter: Motion by Alder R. Brown second by Alder Fritz to approve use of City Employees for Depot Park Shelter. Motion Carried.

Review/Approve Speed Bumps in Front of Pool During Season: Motion by Alder R. Brown second by Alder S. Brown to approve purchase and installation of Seasonal Speed Bumps in front of the Public Swimming Pool starting with the 2025 Season. Motion carried.

Discussion and Action on Street/Alley Closing Requests:

- a. Ratify: Estate Auction, 210 Fremont St., request to close Park St., Adams St., to Fremont St., July 29, 2024, 6:00 A.M. to 5:00 P.M., barricades needed, Stan Updike.
- b. Music at the Mill with a Car Cruise-In, August 29, 2024, 5:30 P.M. to 9:30 P.M., request to close Wisconsin Ave., Superior St., Commercial Row, will direct traffic from Wisconsin Ave., to parking lot for Car Cruise-In, barricades needed, Robin Baumeister/Scott Teuber.

Motion by Alder Fritz second by Alder Kjos to approve the Street Alley Closing Requests. Motion carried.

Approve Licenses:

- a. Application for Class “B” Beer & Class “B” Liquor for The Depot Park Market, LLC, August 6, 2024, to June 30, 2025, Rex Smith.

Motion by Alder Esser second by Alder R. Brown to approve licenses. Motion carried.

Mayoral Appointments: Steve Fritz, Boscobel Developers.

No action. Discussion concluded with Mayor and City Administrator to attend meetings for information only, non-voting members.

Discussion and Action on Committee Recommendation/Committee/Board Meetings Updates/Reports:

- a. Recommendation from UDAG Committee for \$35,000.00 to Mellisa Martin for new business, The Hideaway, located at former Double K’s, 60-month amortization @ 6.5%.

Motion by Alder Cashman second by Alder R. Brown to approve UDAG Loan to Melissa Martin in the amount of \$35,000, 60-month @ 6.5%. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Approve Special Pay Requests:

- a. Approve Pay Request from Struck & Irwin for Micro-Seal Work.

Motion by Alder Cashman second by Alder Kendall to approve payment for Micro-Seal Work in the amount of \$99,370.08. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Approve Payment of Monthly Bills: Motion by Alder R. Brown second by Alder Kjos to approve monthly bills, as presented, with the invoice amount of \$205,874.96 of which was paid in the amount of \$205,874.96. Upon roll call vote, all Alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Fritz second by Alder Cashman to adjourn. Motion carried.

Meeting was adjourned at approximately 7:57p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator