

A Regular Meeting of the Boscobel Common Council Monday, June 3, 2024, at 7:00 P.M.

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Cody Trumm, Alder Roger Brown, Alder Gary Kjos, Alder Jessie Esser, Alder Brian Kendall, Alder Milt Cashman and Alder Steve Fritz. Absent: Alder Stephanie Brown

Others Present: City Engineer/DPW Mike Reynolds, City Attorney Ben Wood, City Administrator Patricia Smith, Chief of Police Travis Dregne, Street Superintendent Luke Brown, Kelly Randall Dempsey, Kevin Dempsey, Jayzen Brandes-Esser and Joe Hart. Virtual: Alder Stephanie Brown.

Agenda: Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

Minutes 05/20/2024: Motion by Alder R. Brown second by Alder Kjos to approve minutes of the May 20, 2024, Common Council meeting as presented. Motion carried.

Registered Comments & Concerns: None.

Approve Resolution for WWTF 2023 CMAR: Will be moved to the next meeting. No action.

Administrative Reports:

DPW Report: City Engineer Reynolds stated that there will be repairs at Well #4 on the booster pump. This will take place in the next month. Reynolds also updated the Water Superintendent, Hershel Marks, is busy installing the AMI Meters. They have completed approximately 600 of the 1,300 that need to be replaced. Marks is also working on the Lead Service Line inventory that is due in October 2024. Reynolds shared they are working with a consultant from the Wisconsin Rural Water Association at no cost to the Utility Department. The consultant feels we are in a good position. Reynolds updated that he has been working on the electricity with the school project. As well, the Prison has a solar project that Reynolds is working on. Reynolds also shared that he is waiting for approval from the PSC on the sub-station project. Reynolds further shared he is working with Amcor on their expansion. Reynolds updated the PSC Annual report was due June 1, 2024. He stated that Johnson & Block has requested a 30-day extension. Reynolds also provided an update that Street and Parks are very busy with grass mowing. Reynolds further mentioned that the swimming pool is up and operating. Reynolds communicated that the landfill monitoring proposal will be on the agenda for the next meeting in June. Reynolds reminded that historically the sample was twice a year but now will be once a year at no additional monies for the City. The sample will need to be complete by the end of June 2024.

Administrator's Report: City Administrator Smith communicated that the City is has been working with auditors on requests to finalize the audit. Smith also shared that she has been working to get reconciliations up to date so she can provide monthly financial reporting. Smith did mention that the packet does have the April 2024 YTD results for the general operating budget. Smith communicated that she will be reviewing the results for accuracy. Smith also shared she will be starting the project to clean-up the chart of accounts. Based on feedback from the auditors, our chart of accounts is too large compared to the recommended standard. Smith also stated that the preliminary Board of Review meeting took place on June 3, 2024. Dates for the Open Book will be September 10, 11 and 12 from 1:00 P.M. to 5:00 P.M. on each of those days. Board of Review will be on October 15, 2024, from 10:00 A.M. to Noon at City Hall.

Police Chief's Report: Chief Dregne communicated that he completed the department certification by the DOJ, and they were selected for audit this year. Dregne updated that he has been working on the public nuisance issues. Dregne shared that Gene Freymiller's abatement will take place on June 10,

2024, with a dumpster arriving in the morning. Dregne further shared that he would receive grant monies for the “Click it Ticket” and “Drive Sober” campaigns that will be worked in partnership with Crawford County which has a more leisure schedule. Dregne further communicated that he has received a \$6,000 grant for a rideshare program for the 4th of July. The grant monies will pay for people getting home safely from downtown and Kronshage Park. Dregne will be looking for a rideshare provider, possibly Thundershowers. Once a provider is selected Dregne will advertise the service

Library Director: Library Director Miller shared that there are grant monies in the amount of \$107 million to be awarded to aid in the refurbish or remodel of the library. The max award per request is \$4.25 million. Miller shared that they are working with Delta 3 to render the conceptual designs and write the grant. Miller further shared this is a non-matching grant. She will need approval from Common Council to submit the grant in the first Common Council meeting in July 2024

Mayor: None.

Approve Fehr Graham Safety Services for 2024: Motion by Alder R. Brown second by Alder Kjos to approve Fehr Graham Safety Services for 2024. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Review/Approve Updated Multi-Use Trail Maintenance Agreement with WisDOT: Motion by Alder Cashman second by Alder Esser to approve the Updated Multi-Use Trail Maintenance Agreement with WisDOT. Motion carried.

Approve Executing the Community Acknowledgement Form Contingent on Applicant Obtaining all Necessary Permits: Motion by Alder Cashman second by Alder R. Brown to approve executing the Community Acknowledgement Form contingent on applicant obtaining all necessary permits. Motion carried.

Discussion and action on Street/Alley Closing Requests: None.

Approve Licenses:

- a. Application for Temporary Class B/Class B Retailer’s License, Southwest Wisconsin Fastpitch Hall of Fame, June 7 – 9, 2024, Todd Fischer.

Motion by Alder Fritz second by Alder Kjos to approve application for Temporary Class B/Class B Retailer’s License for SW Wisconsin Fastpitch Hall of Fame. Motion carried.

Discussion and Action on Committee Recommendation /Committee/Board Meetings Updates/Reports: None.

Approve Mayoral Appointments:

- b. Boat Landing Committee, add Krissy Schneider, remove Nikki McDaniel

Motion by Alder Kjos second by Alder Esser to approve Krissy Schneider to Boat Landing Committee and remove Nikki McDaniel. Motion carried.

Approve Special Pay Requests: None.

Approve Payment of Monthly Bills: Motion by Alder Fritz second by Alder Kjos to approve monthly bills, as presented, with the invoice amount of \$117,807.19, of which was paid in the amount of \$117,807.19 Upon roll call vote, all alders present voted aye. Motion carried 7-0.

Adjourn: Motion by Alder Kjos second by Alder Cashman to adjourn. Motion carried.

Meeting was adjourned at approximately 7:26p.m.

Date Published: _____

Brenda L. Kalish, Mayor

Patricia A. Smith, City Administrator