

## **A Regular Meeting of the Boscobel Common Council Tuesday, April 23, 2024, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Barb Bell, Alder Roger Brown, Alder Cody Trumm, Alder Gary Kjos, Alder Jessie Esser, Alder Brian Kendall, Alder Milt Cashman and Alder Steve Fritz. Absent: None.

Others Present: City Engineer/DPW Mike Reynolds, City Attorney Ben Wood, City Administrator Patricia Smith, Chief of Police Travis Dregne, Cindy Loomis, Joyce Pinas-Esser, Krissy Schneider and Joe Hart. Virtual: None

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 04/08/2024:* Motion by Alder R. Brown second by Alder Kjos to approve minutes of the April 8, 2024, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* None.

### *Administrative Reports:*

*DPW Report:* City Engineer Reynolds stated that the hydroseeder should show up on Wednesday, April 24, 2024. Reynolds stated he will have the Street Maintenance and Stump bids by the next Common Council meeting on May 6, 2024. The Consumer Confidence Report is in for the Water Utility. Reynolds stated that a Sludge Management Plan was completed for the Wastewater Treatment Plant. This plan is required by the DNR for their permit. Reynolds mentioned he will need to submit for a Recycling Grant before April 30, 2024. Reynolds mentioned he met with the School District regarding their project. Reynolds communicated that the construction team is working to limit the number of times they cut into Chestnut St. Reynolds is also waiting for the completion of the audit so he can complete the electric rate increase.

*Administrator's Report:* City Administrator Smith communicated that the City is still waiting for results for the 2023 audit and working with Johnson & Block on finalizing some reconciliation matters. Smith also shared that work has begun on the annual Alcohol, Tobacco and Operator Licensing that will be due before June 30, 2024. Smith also stated that she will be working with Accurate Assessor to layout the Open Book and Board of Review schedule.

*Police Chief's Report:* Chief Dregne communicated that Officer McCollough had their new addition to the family which will take the Officer team down by two which will run officers short for a period of time until Officer Andrews starts on May 9, 2024. Dregne discussed that officers have been busy with the schools. Dregne also stated that he attended a Career Fair and finally the department will be conducting a Vehicle/Accident Reenactment with the Fire Department at the High School, then to the Elementary School.

*Library Director:* None.

*Mayor:* Mayor Kalish communicated that the Grant County Economic Development meeting is set for April 24, 2024. If any Alder is interested in attending to let her know by April 19, 2024.

*Oath of Office, Alder Cody Trumm, Alder Stephanie Brown, Alder Jessie Esser, Alder Roger Brown and Mayor Brenda Kalish:* Smith was able to swear in all Alderpersons and Mayor. Prior to her retirement, Alder Barb Bell made a few comments stating that after 22 years of being on Common Council, City Engineer/DPW Mike Reynolds is the only one who has been in the same position the entire 22 years. Alder Bell further stated she wanted to wish the Council the best and to keep up the good work with promoting the City of Boscobel growth. Alder Bell further stated she has all the

confidence that the Council will continue to do great things. Alder Bell's final comments were that she did not have the same faith and confidence in the Boscobel Dial.

*Resolution #04-23-2024, A Resolution electing Council President.* All Alders voted for Milt Cashman as Council President.

*Resolution #04-23-2024A, A resolution designating the official City Newspaper: The Boscobel Dial:* Motion by Alder Fritz second by Alder S. Brown to approve Resolution #04-23-2024A. Motion carried. Alder Kjos voted against.

*Resolution #04-23-2024B, A Resolution designating official City Depositories: Clare Bank, Community 1<sup>st</sup> Bank, Peoples State Bank, Local Government Investment Pool:* Motion by Alder Cashman second by Alder R. Brown to approve Resolution #04-23-2024B. Motion carried.

*Approve Committee Appointments / Mayoral Appointments:*

- a. Finance Committee – Alder Brian Kendall, Alder Roger Brown, Alder Steve Fritz, Alder Milt Cashman.
- b. Improvement & Services – Alder Roger Brown, Alder Jessie Esser, Alder Cody Trumm, Alder Gary Kjos.
- c. Protection & Welfare – Alder Stephanie Brown, Alder Cody Trumm, Alder Jessie Esser, Alder Brian Kendall.
- d. Personnel – Alder Gary Kjos, Alder Milt Cashman, Alder Stephanie Brown, Alder Steve Fritz.
- e. Annual Appointments: Airport Commission – Roger Brown, Board of Public Works - Milt Cashman, Board of Review – Steve Fritz, Boat Landing – Brian Kendall, Steve Fritz, Jerry Vial, Fire District – Gary Kjos, Housing Authority – Steve Fritz, Library Board – Roger Brown, Park Board – Stephanie Brown, CDBG-Revolving Loan Fund Committee – Milt Cashman, Room Tax/Tourism Commission – Brian Kendall, Planning Commission – Jessie Esser, and Tuffley Community Center – Gary Kjos.

Motion by Alder Kjos second by Alder Cashman to approve Committee Appointment/Mayoral Appointments. Motion carried.

*Review/Approve Estimate for Security Cameras at Police Department:* Motion by Alder Cashman second by Alder R. Brown to approve the purchase of security cameras at the Police Department. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Review/Approve Estimate for Security at City Hall:* No action. Will obtain estimate for security camera.

*Review/Approve Certified Survey Map Trumm/Beinborn:* Motion by Alder Kendall second by Alder Kjos to approve Certified Survey Map for Trumm/Beinborn, conditional on Plan Commission approval.

Discussion and action on Street/Alley Closing Requests: None.

*Approve Licenses:*

- a. Application for Alcohol Beverage Operator's License, Amanda J. Larson, New Horizon's.
- b. Application for Alcohol Beverage Operator's License, Aliveah Samantha Halverson, New Horizon's.

Motion by Alder R. Brown second by Alder Esser to approve both Alcohol Beverage Operator's License. Motion carried.

*Discussion and Action on Committee Recommendation /Committee/Board Meetings Updates/Reports:*

- c. Review/Approve Personnel Committee's Recommendation for new hire of Street Department Driver/Laborer.

Motion by Alder Fritz, second by Alder Kjos to approve the hire of a Street Department Driver/Laborer. Motion carried.

*Approve Street/Alley Closing Requests:* None.

*Approve Special Pay Requests:* None.

*Approve Payment of Monthly Bills:* Motion by Alder R. Brown, second by Alder Cashman to approve monthly bills, as presented, with the invoice amount of \$96,827.84, of which was paid in the amount of \$96,827.84. Upon roll call vote, all alders present voted aye. Motion carried 8-0.

*Adjourn:* Motion by Alder Kjos second by Alder Cashman to adjourn. Motion carried.

Meeting was adjourned at approximately 7:23p.m.

Date Published: \_\_\_\_\_

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Brenda L. Kalish, Mayor

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Patricia A. Smith, City Administrator