

## **A Regular Meeting of the Boscobel Common Council Monday, March 4, 2024, at 7:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Brenda Kalish at 7:00 p.m. Members Present: Alder Barb Bell, Alder Roger Brown, Alder Gary Kjos, Alder Jessie Esser, Alder Brian Kendall, Alder Stephanie Brown and Alder Steve Fritz. Absent: Milt Cashman.

Others Present: City Engineer/DPW Mike Reynolds, City Attorney Ben Wood, City Administrator Patricia Smith, Chief of Police Travis Dregne, Street Superintendent Luke Brown and Joe Hart. Virtual: None

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk.

*Minutes 02/19/2024:* Motion by Alder R. Brown second by Alder Kjos to approve minutes of the February 19, 2024, Common Council meeting as presented. Motion carried.

*Registered Comments & Concerns:* None.

*Administrative Reports:*

*DPW Report:* City Engineer Reynolds stated that he is having trouble connecting with the consultant on the substation project. This has been ongoing for a couple of months to get the CA taken care of so that he can see how the project progresses. The UV upgrade at the WWTP is delayed due to difficulty connecting with contractor. The project may be delayed until Fall. Reynolds received a request for information on the electric data for analysis to provide results for the electric rate increase. Reynolds noted we still do not have our final 2023 audit results in, so will need this information to work with the PSC on final recommended pricing. Reynolds also shared that Peter James was doing a great job at the airport taking care of the trees that were dumped from the tornado in 2021, and the stumps from Pine Shore Estates. James has been working with his equipment from James Construction to burn and bury the remaining debris.

*Administrator's Report:* City Administrator Smith communicated that the City is still waiting for results for the 2023 audit. Smith also shared that she started training Ashley Randall on bank reconciliations process. Smith is also training Krissy Schneider for the Spring Election on April 2, 2024. Smith also shared that Room Tax Committee will take place on March 25, 2024.

*Police Chief's Report:* Chief Dregne provided and updated on the K-9 Fundraiser the Pancake Breakfast which raised close to \$5,500. Dregne commented on the great team effort that took place to make the event a success. Dregne also shared that there will be a raffle and bowling night to continue fundraising for the K-9 program. Dregne further communicated that Officer Brad Raasch did submit his letter of resignation. This was a long process, stated Dregne as he had communicated his desire to obtain employment closer to home. Officer Raasch's final day is March 21, 2024. Dregne communicated he has been receiving applications for the replacement. Dregne updated regarding the SRO position at the Boscobel Schools. Dregne mentioned there are two officers interested so he will be approaching the School Board on his recommendation. Dregne shared that they received proceeds from the sale of the unmarked police car in the amount of \$10,750. This amount will be used to outfit the new police cruiser and the remainder will go to the K-9 program.

*Library Director:* None.

*Mayor:* None.

*Review/Approve Bids for New Police Vehicle:* Motion by Alder R. Brown second by Alder Bell to purchase police cruiser from Fillback Automotive Inc., in the amount of \$41,824.50. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

*Review/Approve Changes to Fee Schedule:* Motion by Alder Esser, second by Alder Kjos to approve changes to the fee schedule, excluding pool & rec fees to be reviewed by Park Commission. Motion carried.

*Approve Part-Time Help with Vicky Grimsey:* Motion by Alder Bell, second by Alder Fritz to approve part-time help with Vicky Grimsey. Motion carried.

*Approve Licenses:*

- a. Application for Alcoholic Beverage Operator's License, Ashley Marie Vale, Double K's.
- b. Application for Alcoholic Beverage Operator's License, Ryan S. Wright, Double K's.
- c. Application for Beverage License Kwik Trip Inc., Change of Officer, David P. Wagner, Treasurer/Officer for Alcohol License.

Motion by Alder Kjos, second by Alder Esser to approve all licenses. Motion carried.

*Approve Street/Alley Closing Requests:* None.

*Discussion and Action on Committee Recommendation /Committee/Board Meetings Updates/Reports:*

- a. Clarify Change in Handbook Policy for Vacation Accrual  
Recommendation is to take back to Personnel Committee for review and recommendation.

*Approve Special Pay Requests:* None.

*Approve Account Balance Reports:* None.

*Approve Payment of Monthly Bills:* Motion by Alder Kendall, second by Alder Bell to approve monthly bills, as presented, with the invoice amount of \$140,674.59, of which was paid in the amount of \$140,674.59. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

*Adjourn:* Motion by Alder Kjos second by Alder S. Brown to adjourn. Motion carried.

Meeting adjourned at approximately 7:46p.m.

Date Published: \_\_\_\_\_

\_\_\_\_\_  
Brenda L. Kalish, Mayor

\_\_\_\_\_  
Patricia A. Smith, City Administrator